

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 24, 2022

Members of the Fondulac District Library Board of Trustees met on Monday, January 24, 2022, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting.

President Grose called the meeting to order at 6:01 p.m.

On roll call, the following members were present: Mr. Cadwalader, Mr. Grose, Mrs. Hanks, Mrs. Humphrey and Mr. Sherwood. Also present were Mrs. Buhr, Director, and Mrs. Cox, Business Manager.

M/S/P (Cadwalader/Humphrey) to approve the consent agenda which includes the November 29 board meeting minutes, treasurer's report and approval of bills. All present voting yea.

Treasurer's Report:

GENERAL FUND CHECKING

DATE	TRANSACTION	GENERAL INVESTMENT
12/22/2021	Balance	\$ 853,393.15
12/24/2021	Nayax Reimbursement	\$ 6.72
12/31/2021	Nayax Reimbursement	\$ 51.12
	Interest	\$ 36.12
1/6/2022	Checks Issued - Payroll	\$ (36,849.55)
	Blue Cross Blue Shield	\$ (4,447.45)
	NCPERS	\$ (24.00)
	Metropolitan Life Insurance Company	\$ (450.77)
1/10/2022	Tazewell County Replacement Tax	\$ 41,060.48
1/18/2022	CURES Reimbursement	\$ 83.90
1/20/2022	Checks Issued - Payroll	\$ (41,518.83)
	Blue Cross Blue Shield	\$ (4,517.82)
	NCPERS	\$ (24.00)
	Metropolitan Life Insurance Company	\$ (393.08)
	Deposit - Fines, Fees, Misc	\$ 3,507.20
1/24/2022	Checks Issued - Bills	\$ (38,975.56)
	Balance	\$ 770,937.63

WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH
12/22/2021	Balance	\$ 217,699.91
12/31/2021	Interest	\$ 5.55
1/24/2022	Balance	\$ 217,705.46

RESERVE FUND

DATE	TRANSACTION	RESERVE FUND
12/22/2021	Balance	\$ 2,066,501.26
12/31/2021	Interest	\$ 52.65
1/24/2022	Balance	\$ 2,066,553.91

Mrs. Buhr announced that Mark Lasswell resigned from the board the afternoon of January 24 and that it was effective immediately. There were no questions about or further additions to the director's report.

M/S/P (Cadwalader/Hanks) to keep the previously closed minutes closed. All present voting yea.

M/S/P (Hanks/Sherwood) to approve the Power Advisor Software Purchase. This purchase allows the library to monitor actual electricity usage by the library and the city and bill the city according to their actual use. The city has agreed to split the cost of the software purchase. All present voting yea.

M/S/P (Sherwood/Hanks) to approve repealing the Meetings and Telephone Conferencing Policy and approve the Meetings and Electronics Meetings Policy. Mrs. Buhr had the library's attorney review the policy and the policy spells out what acceptable reasons are for joining a board meeting via telephone or zoom and what constitutes a quorum when members are joining via telephone but are not physically in the room. All present voting yea.

M/S/P (Cadwalader/Humphrey) to approve the revision of the Circulation and Fees policy. The library was notified that collection vendor Unique Management Services was raising referral costs from \$8.95 to \$11.65. The library currently charges patrons \$10 for a referral fee and is revising the policy to charge \$12 due to the price increase. All present voting yea.

M/S/P (Sherwood/Cadwalader) to approve the Business Use of Vehicle Policy. This is a new policy for the library introduced due to the purchase of the new van for Homebound Delivery Service. This policy covers use of the van as well as use of personal vehicles while doing library business. All present voting yea.

M/S/P (Cadwalader/Hanks) to adjourn the meeting at 6:23 p.m. All present voting yea.

Secretary

Approved as _____
February 28, 2022

Recorded by: Rebecca L. Cox