

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE ANNUAL/REORGANIZATION MEETING
MAY 20, 2024

Members of the Fondulac District Library Board of Trustees met on Monday, May 20, 2024, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Hanks called the meeting to order at 6:01 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, and Mrs. Pulling. Also present was Mrs. Buhr, Director and Mrs. Cox, Business Manager. Mr. Swearingen was absent. Mr. Sherwood was absent at roll call but joined the meeting at 6:13 p.m.

Mrs. Carbiener was appointed as Secretary Pro Tem for this meeting.

Youth Services Manager Alice Mitchell presented the "Mission Moment" where she discussed the summer reading program and answered questions from the board.

During Agenda Review Mr. Grose made a motion to add adjourn sine die and the reorganization/election of officers to the agenda. Mrs. Pulling seconded. All present voting yea.

M/S/P (Pulling/Carbiener) to approve the consent agenda which includes the April 24, 2024, regular board meeting minutes and approval of bills. All present voting yea.

M/S/P (Carbiener/Humphrey) to adjourn sine die. On roll call, all present voting yea.

Mrs. Pulling nominated Mrs. Carbiener to be President Pro-Tem. Mrs. Humphrey seconded. All present voting yea.

Mrs. Carbiener opened the floor to nominations for all board officers.

Mrs. Pulling motioned that the current slate of officers retain their positions for one more year as allowable by board by-laws. Mrs. Humphrey seconded. On roll call, all present voting yea.

M/S/P (Pulling/Hanks) to turn the meeting over to the re-elected Board President Mrs. Hanks. All present voting yea.

M/S/P (Sherwood/Grose) to return to regular session. On roll call, all present voting yea.

Treasurer's Report:

1 - GENERAL INVESTMENT FUND

DATE	TRANSACTION	GENERAL			BOND	FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
4/29/2024	Balance	\$715,061.19	\$56,670.39	\$1,761.78	\$466,283.45	
4/30/2024	Deposit – Bank Account Interest	\$75.85	\$4.88	\$0.12	\$40.65	
5/3/2024	Deposit – Nayax Reimbursement	\$38.28				
5/7/2024	Transfer from Donations to Checking	\$1,084.00	\$(1,084.00)			
5/9/2024	Checks Issued – Payroll	\$(44,060.57)				
	Blue Cross Blue Shield	\$(4,442.73)				
	IMRF – NCPERS	\$(16.00)				
	The Metropolitan Life Insurance Company	\$(366.60)				
	AFLAC	\$(69.32)				
	Deposit – Replacement Tax	\$44,523.46				
5/19/2024	Deposit – Fines, Fees, Misc.	\$4,419.01				
5/20/2024	Deposit – Nayax Reimbursement	\$92.31				
	Checks Issued – Bills Paid by Check	\$(39,028.67)				
	Checks Issued – Bills Paid Directly	\$(16,380.83)				
	Checks Issued - Imprest			\$(152.50)		
	Balance	\$660,929.38	\$55,591.27	\$1,609.40	\$466,324.10	\$1,184,454.15

2 - WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH	WORKING CASH	FUND
		ACCOUNT	CERTIFICATES	TOTAL
4/29/2024	Balance	\$ 17,916.34	\$ 207,381.82	
4/30/2024	Deposit - Bank Account Interest	\$ 1.57	\$ 796.12	
5/20/2024	Balance	\$ 17,917.91	\$ 208,177.94	\$ 226,095.85

3 - RESERVE FUND

DATE	TRANSACTION	RESERVE	RESERVE	FUND
		ACCOUNT	CERTIFICATES	TOTAL
4/29/2024	Balance	\$ 67,302.72	\$ 2,091,300.63	
4/30/2024	Deposit - Bank Account Interest	\$ 5.90	\$ 7,554.60	
5/20/2024	Balance	\$ 67,308.62	\$ 2,098,855.23	\$2,166,163.85

Mrs. Buhr touched on a few points on the discussion item of the FY25 Draft Working Budget. A miscellaneous capital budget line was added to help with expenses as the building ages and the budget was adjusted to allow for hiring an additional part-time position to help with growing programs and coverage.

M/S/P (Sherwood/Pulling) to approve FDL Participation in Non-Resident Fee Program. This item is voted on every May. Last year was the change to the tax bill method for calculation and that has worked well. Participation in this program allows FDL to be a reciprocal library. All present voting yea.

M/S/P (Grose/Humphrey) to approve CliftonLarsonAllen as the Auditor for FY24. This is the firm that the library has used for audits for many years. All present voting yea.

M/S/P (Pulling/Sherwood) to approve the Library Website Contract. Library Market, who the library just used to upgrade the calendar, has provided, at request of Mrs. Buhr, a proposal for the redesign of FDL's website. The current website has some add-ons and features that are not integrating well anymore prompting this project, which came out of the strategic plan, to get bumped up in timeline. Library Market only has libraries as customers and, as such, has templates made specifically for libraries versus the library having to try to fit into a template made for another type of business. All present voting yea.

M/S/P (Carbiener/Grose) to approve an additional bond payment. Mrs. Buhr presented multiple options and scenarios for paying down the library's bonds. The library has already saved more than \$1 million in interest due to prepayments such as these. The library is currently in a position to pay \$250,000 - \$300,000 as a bond principal-only payment. Mr. Grose motioned that the extra payment be for \$300,000. Mrs. Pulling seconded. On roll call, all present voting yea.

M/S/P (Sherwood/Grose) to approve the Server/Server software purchase. It is time to replace the servers for the library and to bring the servers back under warranty. The deal that the IT Manager worked up is giving the library \$10,000 savings in configuration and software. All present voting yea.

M/S/P (Pulling/Sherwood) to go into Executive Session at 6:44 p.m. in compliance with 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call, all resent voting yea.

M/S/P (Humphrey/Sherwood) to exit Executive Session and return to regular session at 7:00 p.m. On roll call, all present voting yea.

M/S/P (Pulling/Carbiener) to approve the Director's evaluation, salary and goals for FY24. All present voting yea.

M/S/P (Sherwood/Pulling) to adjourn the meeting at 7:03 p.m. All present voting yea.

Secretary Pro-Tem

Approved as _____

June 24, 2024

Recorded by: Rebecca L. Cox