

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
June 26, 2023

Members of the Fondulac District Library Board of Trustees met on Monday, June 26, 2023 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Hanks called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mr. Sherwood and Mr. Swearingen. Also present were Mrs. Buhr, Director, Mrs. Cox, Business Manager, as well as two candidates for the board vacancy - Katelynn Bouslog and Megan Pulling.

M/S/P (Grose/Carbiener) to approve the consent agenda which includes the May 22, 2023 regular board meeting minutes, the May 22, 2023 executive session minutes and approval of bills. All present voting yea.

Treasurer's Report:

Mr. Grose reported that the Reserve Fund CD ending in 7881 renewed for 12 months at 4.09% annual percentage yield.

**1 - GENERAL INVESTMENT FUND**

DATE	TRANSACTION				BOND	FUND
		GENERAL CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
5/22/2023	Balance	\$642,033.59	\$54,859.38	\$1,279.87	\$391,001.68	
5/25/2023	Checks Issued – Payroll	(\$43,946.58)				
	Blue Cross Blue Shield	(\$4,946.06)				
	IMRF-NCPERS	(\$24.00)				
	The Metropolitan Life Insurance Company	(\$394.77)				
	AFLAC	(\$69.32)				
5/31/2023	Deposit – Bank Account Interest	\$66.92	\$4.96	\$0.15	\$32.14	
	Deposit – Imprest Reimbursement			\$445.30		
6/2/2023	Deposit – Nayax Reimbursement	\$59.26				
6/8/2023	Checks Issued – Payroll	(\$46,595.67)				
	Blue Cross Blue Shield	(\$4,946.06)				
	IMRF-NCPERS	(\$24.00)				
	The Metropolitan Life Insurance Company	(\$694.77)				
	AFLAC	(\$69.32)				
6/9/2023	Deposit – Nayax Reimbursement	\$22.10				
6/16/2023	Deposit – Nayax Reimbursement	\$55.07				
6/22/2023	Checks Issued – Payroll	(\$44,377.13)				
	Blue Cross Blue Shield	(\$4,692.99)				
	IMRF-NCPERS	(\$24.00)				

	The Metropolitan Life Insurance Company	(\$365.50)				
	AFLAC	(\$69.32)				
	Deposit – Fines, Fees, Misc.	\$3,411.89				
	Deposit – Fines, Fees, Misc.	\$526.35				
6/26/2023	Checks Issued – Bills Paid by Check	(\$81,989.85)				
	Checks Issued – Bills Paid Directly	(\$9,695.71)				
	Balance	\$403,550.13	\$54,864.34	\$1,725.32	\$391,033.82	\$851,173.61

**2 - WORKING CASH FUND**

DATE	TRANSACTION	WORKING CASH	WORKING CASH	FUND
		ACCOUNT	CERTIFICATES	TOTAL
5/22/2023	Balance	\$ 17,899.87	\$ 200,614.90	
5/31/2023	Deposit - Bank Account Interest	\$ 1.62	\$ 596.90	
6/26/2023	Balance	\$ 17,901.49	\$ 201,211.80	\$ 219,113.29

**3 - RESERVE FUND**

DATE	TRANSACTION	RESERVE	RESERVE	FUND
		ACCOUNT	CERTIFICATES	TOTAL
5/22/2023	Balance	\$ 67,240.79	\$ 2,023,422.94	
5/31/2023	Deposit - Bank Account Interest	\$ 6.08	\$ 4,053.55	
6/26/2023	Balance	\$ 67,246.87	\$ 2,027,476.49	\$2,094,723.36

Mrs. Buhr reported that the Summer Reading minutes total is at 319,058 recorded reading minutes which is over half of the 500,000 goal! She also mentioned that the latest episode of Find it at Fondulac, the library’s podcast, is up and that it features the new “uniquely abled” program that the library has started in conjunction with TCRC.

The draft Reciprocal Easement and Operating Agreement that Genna has been working on with attorneys and the City of East Peoria was provided to the board for discussion. This agreement is clearing up expectations and financial responsibilities after 10 years of the last agreement being in place. Updates include terms of the agreement as it relates to the outside shared space maintenance now that Levee Park is being developed. Mrs. Buhr requested that outside common maintenance and landscaping to be billed to the library as a flat monthly fee rather than a percentage. The City of East Peoria is currently proposing \$500 a month which by consensus seems reasonable. This agreement will come to the board for approval when finalized and will go to City Council for their approval as well.

M/S/P (Carbiener/Swearingen) to approve the Fiscal Year 2024 Working Budget. On roll call, all present voting yea.

M/S/P (Grose/Sherwood) to go into Executive Session at 6:29 p.m. in compliance with 5 ILCS 120/2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On roll call, all present voting yea.

M/S/P (Carbiener/Humphrey) to exit Executive Session and return to regular session at 7:28 p.m. On roll call, all present voting yea.

M/S/P (Swearingen/Carbiener) to appoint Megan Pulling to the vacant Board of Trustees position. On roll call, all present voting yea.

M/S/P (Grose/Sherwood) to adjourn the meeting at 7:29 p.m. All present voting yea.

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Secretary

Approved as \_\_\_\_\_  
July 31, 2023  
Recorded by: Rebecca L. Cox