

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 31, 2023

Members of the Fondulac District Library Board of Trustees met on Monday, July 31, 2023 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. Vice-President Sherwood called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Humphrey, Mrs. Pulling, Mr. Sherwood and Mr. Swearingen. Also present were Mrs. Buhr, Director, Mrs. Cox, Business Manager, strategic plan consultant Amanda Standerfer (on zoom) and library attorney Brian Mooty. Mrs. Hanks was absent.

Mrs. Cox administered the oath of office for newly appointed trustee Megan Pulling.

Sylvia Shults, a Circulation Specialist from the library, joined the meeting for the “Mission Moment” where she discussed her role at the library and answered questions from the board.

M/S/P (Grose/Pulling) to approve the consent agenda which includes the June 26, 2023 regular board meeting minutes, the June 26, 2023 executive session minutes and approval of bills. All present voting yea.

Treasurer’s Report:

Mr. Grose reported that a transfer took place on June 29, 2023 in the amount of \$2,640 from the donations account into the general checking account as a reimbursement for the sculpture that was purchased using Colleen Cole Memorial Funds.

1 - GENERAL INVESTMENT FUND

DATE	TRANSACTION	GENERAL			BOND	FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
6/26/2023	Balance	\$404,368.06	\$54,864.34	\$1,725.32	\$391,033.82	
	Deposit – City of EP Utility Reimbursement	\$32,811.05				
6/29/2023	Transfer for C. Cole Memorial Sculpture	\$2,640.00	\$(2,640.00)			
6/30/2023	Deposit – Bank Account Interest	\$46.94	\$4.49	\$0.16	\$31.07	
	Deposit – Nayax Reimbursement	\$30.48				
7/3/2023	Deposit – County Tax Disbursement	\$786,068.11			\$226,582.63	
7/6/2023	Checks Issued – Payroll	\$(43,873.92)				
	Blue Cross Blue Shield	\$(4,692.99)				
	IMRF-NCPERS	\$(24.00)				
	The Metropolitan Life Insurance Company	\$(365.50)				
	AFLAC	\$(69.32)				
	IDES – Quarterly Unemployment	\$(619.28)				

7/7/2023	Deposit – Nayax Reimbursement	\$52.15				
7/10/2023	Deposit – Replacement Tax	\$61,553.83				
7/20/2023	Checks Issued – Payroll	\$(43,366.53)				
	Blue Cross Blue Shield	\$(4,692.99)				
	IMRF-NCPERS	\$(24.00)				
	The Metropolitan Life Insurance Company	\$(365.50)				
	AFLAC	\$(69.32)				
7/21/2023	Deposit – Nayax Reimbursement	\$74.82				
7/26/2023	Deposit – Fines, Fees, Misc.	\$4,607.55				
	Deposit – Donations		\$7.60			
7/31/2023	Checks Issued – Bills Paid by Check	\$(76,781.08)				
	Checks Issued – Bills Paid Directly	\$(1,246.28)				
	Checks Issued – Imprest			\$(237.25)		
	Balance	\$1,116,062.28	\$52,236.43	\$1,488.23	\$617,647.52	\$1,787,434.46

2 - WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH ACCOUNT	WORKING CASH CERTIFICATES	FUND TOTAL
6/26/2023	Balance	\$ 17,901.49	\$ 201,211.80	
7/31/2023	Deposit - Bank Account Interest	\$ 1.47	\$ 618.63	
7/31/2023	Balance	\$ 17,902.96	\$ 201,830.43	\$ 219,733.39

3 - RESERVE FUND

DATE	TRANSACTION	RESERVE ACCOUNT	RESERVE CERTIFICATES	FUND TOTAL
6/26/2023	Balance	\$ 67,246.87	\$ 2,027,476.49	
7/31/2023	Deposit - Bank Account Interest	\$ 5.53	\$ 5,019.83	
7/31/2023	Balance	\$ 67,252.40	\$ 2,032,496.32	\$2,099,748.72

Mrs. Buhr reported that it is the last day of Summer Reading. As of the morning of July 31, there were 745 readers who read more than 675,000 – almost back to pre-COVID numbers. The Glowforge is now taking public requests. So far we have serviced 10 public requests and brought in \$114.

Amanda Standerfer from Fast Forward Libraries gave a presentation on the Strategic Plan draft and the board was presented with three different potential mission statements. A discussion was had regarding the statement and an amended statement was proposed.

M/S/P (Carbiener/Humphrey) to approve the Amended and Restated Reciprocal Easement and Operating Agreement. Library attorney Brian Mooty was available to present the changes to the agreement and answer questions for the board. The agreement is largely being

amended for clarity and updated to reflect growth and how things are changing in the future. It also adds a financial agreement for the library to pay a monthly fee towards maintenance of common outside areas. On roll call, all present voting yea.

M/S/P (Grose/Swearingen) to approval Maintenance Levy #23-316. On roll call, all present voting yea.

M/S/P (Humphrey/Carbiener) to keep previously closed minutes closed. All present voting yea.

M/S/P (Grose/Carbiener) to approve the Library Director Job Description. All present voting yea.

M/S/P (Carbiener/Humphrey) to adjourn the meeting at 7:06 p.m. All present voting yea.

Secretary

Approved as revised
August 28, 2023
Recorded by: Rebecca L. Cox