

FONDULAC DISTRICT LIBRARY
 BOARD OF TRUSTEES
 MINUTES OF THE REGULAR MEETING
 SEPTEMBER 25, 2023

Members of the Fondulac District Library Board of Trustees met on Monday, September 25, 2023, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Hanks called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mrs. Pulling, and Mr. Swearingen. Also present were Mrs. Buhr, Director, Mrs. Cox, Business Manager. Mr. Sherwood was absent. Also, in attendance was Mrs. Tamara Geier, a member of the public and member of the library’s Decennial Committee on Local Government Efficiency.

Laura Warren-Roberts, the Adult Services Manager from the library, joined the meeting for the “Mission Moment” where she discussed her role at the library and answered questions from the board.

M/S/P (Grose/Carbiener) to approve the consent agenda which includes the August 28, 2023, regular board meeting minutes, the September 18, 2023, special board meeting minutes and approval of bills. All present voting yea.

Treasurer’s Report:

1 - GENERAL INVESTMENT FUND

DATE	TRANSACTION	GENERAL			BOND	FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
8/28/2023	Balance	\$1,225,587.99	\$52,240.87	\$1,370.87	\$682,262.25	
8/31/2023	Deposit – Bank Account Interest	\$112.87				
	Checks Issued – Payroll	\$(42,739.94)	\$4.44	\$0.13	\$56.53	
	AFLAC	\$(69.32)				
	Deposit – Nayax Reimbursement	\$42.32				
9/1/2023	Deposit – County Tax Disbursement	\$224,195.53				
	Deposit – Nayax Reimbursement	\$23.32				
9/5/2023	Deposit – Reimbursement			\$354.76		
9/8/2023	Deposit – Nayax Reimbursement	\$40.25				
9/14/2023	Checks Issued - Payroll	\$(40,817.37)			\$64,623.95	
	AFLAC	\$(69.32)				
	Blue Cross Blue Shield	\$(4,426.53)				
	IMRF - NCPERS	\$(16.00)				
	Metropolitan Life Insurance Company	\$(363.47)				
9/15/2023	Deposit – Nayax Reimbursement	\$29.53				
9/20/2023	Deposit – Fines, Fees, Misc.	\$4949.81				

	Deposit – Denim Days Cash					
	Deposit – Donations		\$2.00			
9/25/2023	Checks Issued – Bills Paid by Check	\$(60,902.57)				
	Checks Issued – Bills Paid Directly	\$(3,341.58)				
	Checks Issued – Imprest			\$(368.69)		
	Checks Issued – Bond Payment				\$(384,644.25)	
	Balance	\$1,302,235.52	\$52,240.87	\$1,531.07	\$362,298.48	\$1,718,312.38

2 - WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH ACCOUNT	WORKING CASH CERTIFICATES	FUND TOTAL
8/28/2023	Balance	\$ 17,904.48	\$ 202,430.94	
8/31/2023	Deposit - Bank Account Interest	\$ 1.52	\$ 622.38	
9/25/2023	Balance	\$ 17,906.00	\$ 203,053.32	\$ 220,959.32

3 - RESERVE FUND

DATE	TRANSACTION	RESERVE ACCOUNT	RESERVE CERTIFICATES	FUND TOTAL
8/28/2023	Balance	\$ 67,258.11	\$ 2,037,697.52	
8/31/2023	Deposit - Bank Account Interest	\$ 5.71	\$ 5,215.76	
9/25/2023	Balance	\$ 67,263.82	\$ 2,042,913.28	\$2,110,177.10

Mrs. Buhr called out from her director’s report that there are a lot of outreach events coming up in October including Tazfest with TRIAD, Oktoberfest, and Trunk or Treat/Halloween events with Headstart and District 86.

M/S/P (Pulling/Carbiener) to approve Levy Ordinance 23-318. All present voting yea.

M/S/P (Swearingen/Grose) to approve the proposed 2024 Board Meeting Dates. All present voting yea.

M/S/P (Grose/Pulling) to approve the proposed 2024 Holiday Closures. All present voting yea.

M/S/P (Pulling/Carbiener) to approve the revision to the Meetings and Electronic Meetings Policy. This revision came about due to an update to the law to now allow “unexpected childcare obligations” to be an acceptable reason for attending a meeting via phone or video. All present voting yea.

M/S/P (Grose/Humphrey) to approve the Market Benchmarking & Compensation Structure Development Project/Pay Structure and Pay Grade Assignments. This is the culmination of the project with HR Source to compare staff salaries with similar positions in the region to establish fair pay ranges. This document will be used to establish pay scales for the

next few years with annual recommendations on HR Source for percentage increases due to inflation. All present voting yea.

M/S/P (Carbiener/Humphrey) to adjourn the meeting at 6:23 p.m. All present voting yea.

Secretary

Approved as _____

October 30, 2023

Recorded by: Rebecca L. Cox