

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
APRIL 24, 2023

Members of the Fondulac District Library Board of Trustees met on Monday, April 23, 2023 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Grose called the meeting to order at 6:01 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mr. Sherwood and Mr. Swearingen. Also present were Mrs. Buhr, Director, Mrs. Cox, Business Manager, Tammy Geier and Kindra Cunningham. Mr. Cadwalader joined the meeting at 6:07 p.m.

M/S/P (Hanks/Carbiener) to approve the consent agenda which includes the March 27, 2023 regular board meeting minutes and approval of bills. All present voting yea.

Treasurer's Report:

Mrs. Hanks reported that a transfer was made on March 28, 2023 to establish the working cash CD voted on in the last meeting.

**1 - GENERAL INVESTMENT FUND**

DATE	TRANSACTION	GENERAL			BOND	FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
3/27/2023	Balance	\$ 843,964.13	\$ 54,776.56	\$ 1,495.28	\$ 390,932.77	
	Deposit - Nayax Reimbursement	\$ 40.06				
3/30/2023	Checks Issued - Payroll	\$ (44,002.04)				
	AFLAC	\$ (69.32)				
	Deposit - Imprest Reimbursement			\$ 229.59		
3/31/2023	Deposit - Nayax Reimbursement	\$ 45.14				
	Deposit - Bank Account Interest	\$ 81.41	\$ 4.62	\$ 0.16	\$ 33.41	
4/5/2023	IL. Unemployment Insurance Payment	\$ (2,014.28)				
4/7/2023	Deposit - Nayax Reimbursement	\$ 29.95				
	Deposit - Replacement Tax	\$ 46,926.55				
4/13/2023	Checks Issued - Payroll	\$ (43,044.93)				
	AFLAC	\$ (69.32)				
	Blue Cross Blue Shield	\$ (4,635.00)				
	Metropolitan Life Insurance Company	\$ (366.58)				
4/20/2023	Deposit - Fines, Fees, Misc	\$ 3,699.27				
	Deposit - Donation		\$ 50.00			
4/24/2023	Checks Issued - Bills Paid by Check	\$ (41,068.29)				
	Checks Issued - Bills Paid Directly	\$ (6,247.88)				
	Checks Issued - Imprest			\$ (201.69)		
	Balance	\$ 753,268.87	\$ 54,831.18	\$ 1,523.34	\$ 390,966.18	\$1,200,589.57

**2 - WORKING CASH FUND**

DATE	TRANSACTION	WORKING CASH	WORKING CASH	FUND
		ACCOUNT	CERTIFICATES	TOTAL
3/27/2023	Balance	\$ 217,882.19		
3/28/2023	Transfer to establish CD	\$ (200,000.00)	\$ 200,000.00	
3/31/2023	Deposit - Interest	\$ 16.31		
	Balance	\$ 17,898.50	\$ 200,000.00	\$ 17,898.50

**3 - RESERVE FUND**

DATE	TRANSACTION	RESERVE	RESERVE	FUND
		ACCOUNT	CERTIFICATES	TOTAL
3/27/2023	Balance	\$ 67,229.92	\$ 2,015,473.54	
3/31/2023	Deposit - Interest	\$ 5.71	\$ 4,035.30	
	Balance	\$ 67,235.63	\$ 2,019,508.84	\$2,086,744.47

Mrs. Buhr reported that over 520 people attended Star Wars Day which was a great turnout for our first year back to doing the one-full-day version of the library program. A lot of good feedback was received about the games, characters, and especially the “trash compactor” that was set up in the Children’s Department.

In Library Statistics it was remarked that most formats are bouncing back to pre-COVID numbers but the library is noticing that people’s habits are changing in regards to use of audio materials. This is something that will continued to be monitored as the collection evolves over the next couple of years.

President Gary Grose appointed community members Karen McClelland, Kindra Cunningham, and Tammy Geier to the Decennial Committee on Local Government Efficiency.

The application for a future board vacancy will be posted. Mrs. Carbiener and Mr. Swearingen were both elected to 6 year term seats that start in May but there is still a vacancy for a 2 year term. The vacancy will officially be declared at the May meeting when Mr. Cadwalader vacates the seat. Mrs. Buhr also updated the Trustee Responsibilities to provide more clarification on the trustee role.

M/S/P (Sherwood/Hanks) to approve the addition of \$18,000 to the library’s Hoopla Funds. Hoopla is a service that the library has now had for 6 years. It is a cost per circulation service and money has to be put on deposit and then it is deducted form for each use. Usage of the Hoopla service continues to grow. The library currently allows patrons 10 uses per month. All present voting yea.

There is a special trustee meeting on May 3 at 3:30 p.m. for the Strategic Planning Board Retreat.

M/S/P (Hanks/Carbiener) to adjourn the meeting at 6:14 p.m. All present voting yea.

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Secretary

Approved as \_\_\_\_\_

May 22, 2023

Recorded by: Rebecca L. Cox