

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE ANNUAL/REORGANIZATION MEETING  
May 22, 2023

Members of the Fondulac District Library Board of Trustees met on Monday, May 22, 2023 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Grose called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mr. Cadwalader, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mr. Sherwood and Mr. Swearingen. Also present were Mrs. Buhr, Director, and Mrs. Cox, Business Manager.

Public Participation was Ben Sammis, applicant for the Board of Trustees vacancy.

M/S/P (Hanks/Sherwood) to approve the consent agenda which includes the April 24, 2023 regular board meeting minutes, the May 3, 2023 special meeting and approval of bills. All present voting yea.

Mr. Grose presented Mr. Cadwalader with a certificate in recognition of his time spent serving on the board and thanked him for his 6 years of service.

M/S/P (Sherwood/Hanks) to adjourn sine die at 6:03 p.m. On roll call, all present voting yea.

Mrs. Cox administered the oath to Mr. Swearingen, who was elected to his position.

Mr. Sherwood nominated Mr. Grose to be President Pro-Tem. Mrs. Hanks seconded. All present voting yea.

Mr. Grose opened the floor to nominations for all board officers.

Mrs. Humphrey nominated Mrs. Hanks for the office of President. Mr. Sherwood seconded the nomination.

Mrs. Hanks nominated Mr. Sherwood for the office of Vice President. Mrs. Humphrey seconded the nomination.

Mrs. Humphrey nominated Mr. Grose for the office of Treasurer. Mrs. Hanks seconded the nomination.

Mrs. Hanks nominated Mr. Swearingen for the office of Secretary. Mrs. Humphrey seconded the nomination.

M/S/P (Sherwood/Hanks) to approve the newly elected slate of officers. On previous nominations, all present voting yea.

M/S/P (Swearingen/Humphrey) to turn the meeting over to newly elected Board President Mrs. Hanks. All present voting yea.

M/S/P (Hanks/Sherwood) to return to regular session. On roll call, all present voting yea.

Treasurer's Report:

**1 - GENERAL INVESTMENT FUND**

DATE	TRANSACTION	GENERAL			BOND	FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	TOTAL
4/24/2023	Balance	\$ 753,268.87	\$ 54,831.18	\$ 1,523.34	\$ 390,966.18	
4/26/2023	Deposit - Imprest Reimbursement			\$ 201.69		
4/27/2023	Checks Issued - Payroll	\$ (43,445.62)				
	Blue Cross Blue Shield	\$ (4,635.00)				
	IMRF - NCPERS	\$ (24.00)				
	Met Life Insurance Company	\$ (366.58)				
	AFLAC	\$ (69.32)				
4/28/2023	Deposit - Bank Account Interest	\$ 63.13	\$ 4.20	\$ 0.14	\$ 35.50	
	Deposit - Nayax Reimbursement	\$ 28.56				
5/5/2023	Deposit - Nayax Reimbursement	\$ 31.36				
	Deposit - Replacement Tax	\$ 76,137.56				
5/11/2023	Checks Issued - Payroll	\$ (42,990.45)				
	Blue Cross Blue Shield	\$ (4,635.00)				
	IMRF - NCPERS	\$ (24.00)				
	Metropolitan Life Insurance Company	\$ (366.58)				
	AFLAC	\$ (69.32)				
5/12/2023	Deposit - Denim Days Cash			\$ 99.00		
5/18/2023	Deposit - Fines, Fees, Misc.	\$ 4,467.85	\$ 24.00			
5/22/2023	Checks Issued - Bills Paid by Check	\$ (87,513.81)				
	Checks Issued - Bills Paid Directly	\$ (7,824.06)				
	Checks Issued - Imprest			\$ (544.30)		
	Balance	\$ 642,033.59	\$ 54,859.38	\$ 1,279.87	\$ 391,001.68	\$ 1,089,174.52

**2 - WORKING CASH FUND**

DATE	TRANSACTION	WORKING CASH		FUND
		ACCOUNT	CERTIFICATES	TOTAL
4/24/2023	Balance	\$ 17,898.50	\$ 200,000.00	
4/28/2023	Deposit - Bank Account Interest	\$ 1.37	\$ 614.90	
	Balance	\$ 17,899.87	\$ 200,614.90	\$ 218,514.77

### 3 - RESERVE FUND

DATE	TRANSACTION	RESERVE ACCOUNT	RESERVE CERTIFICATES	FUND TOTAL
4/24/2023	Balance	\$ 67,235.63	\$ 2,019,508.84	
4/28/2023	Deposit - Bank Account Interest	\$ 5.16	\$ 3,914.10	
	Balance	\$ 67,240.79	\$ 2,023,422.94	\$2,090,663.73

Mrs. Buhr reported that the Big Rig Petting Zoo went really well and thanked Mr. Swearingen and the others from OSF who made it possible for the Life Flight Helicopter to attend. The library is now in full summer reading mode visiting schools and preparing decorations, programs and prizes. Mrs. Buhr also gave an update on the reciprocal easement agreement being worked on with the City of East Peoria. She received an updated version on Thursday and will review it and report on any changes. Lawyer Brian Mooty will come to present to the board when the final agreement is ready for a vote so that he can answer any questions.

Patrons Lon and Lynn Furness painted the library and presented it as a gift. The library will be looking for a permanent display home for it soon.

Mrs. Buhr reported on the draft working budget and items of note. She received a letter regarding Corporate Replacement Tax that warned of decreasing allocations so Mrs. Buhr reduced that income line down. The official estimates for replacement tax are not available until August.

M/S/P (Sherwood/Swearingen) to approve FDL Participation in the Non-Resident Fee Program. Mrs. Buhr reported that the library would like to change how to calculate the Non-Resident fee for library cards to the Tax Bill method since this will be similar to what a household would pay if they were a taxpayer versus the current flat rate charged. It is a little more work on the front end to provide information needed for the calculation but it is more equitable to those potential cardholders. For the district, this fee only applies very few addresses. After some discussion, the board came to a consensus that they liked this new calculation method but that a letter should be sent to the known addresses letting them know how they can get a library card with our library. All present voting yea.

M/S/P (Grose/Humphrey) to approve CliftonLarsonAllen as the Auditor for the library. All present voting yea.

Mr. Cadwalader said his good-byes and exited the meeting at 6:43 p.m. This was his final meeting as trustee.

M/S/P (Sherwood/Swearingen) to go into Executive Session at 6:44 p.m. in compliance with 5 ILCS 120/2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office when the public body is given power to appoint under law

or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On roll call, all voting yea.

M/S/P (Swearingen/Sherwood) to exit Executive Session and return to regular session at 7:11 p.m. On roll call, all present voting yea.

M/S/P (Humphrey/Grose) to go into Executive Session at 7:15 p.m. in compliance with 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call, all present voting yea.

M/S/P (Grose/Sherwood) to exit Executive Session and return to regular session at 7:30 p.m. On roll call, all present voting yea.

M/S/P (Humphrey/Sherwood) to approve the Director's evaluation, salary and goals for FY24. All present voting yea.

M/S/P (Grose/Sherwood) to adjourn the meeting at 7:34 p.m. All present voting yea.

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Secretary

Approved as \_\_\_\_\_  
June 26, 2023  
Recorded by: Rebecca L. Cox