

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 26, 2022

Members of the Fondulac District Library Board of Trustees met on Monday, September 26, 2022, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Grose called the meeting to order at 6:01 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Cox, Business Manager. Mr. Swearingen joined the meeting by phone at 6:04 p.m.

M/S/P (Hanks/Carbiener) to approve the consent agenda which includes the August 29 budget and appropriation hearing minutes, regular board meeting minutes and approval of bills. All present voting yea.

Treasurer's Report:

Mrs. Hanks reported that there was a \$2,000,000 transfer from the reserve account on 9/1/2022 to establish the Certificate of Deposit Ladder voted on in the August meeting. The October bond principal/interest payment of \$380,666.75 is included with this month's bills.

GENERAL FUND CHECKING

DATE	TRANSACTION	GENERAL INVESTMENT
8/26/2022	Balance	\$ 621,180.45
8/29/2022	Deposit - Per Capita Grant	\$ 29,907.10
8/31/2022	Bank Account Interest Deposit	\$ 84.39
9/1/2022	Checks Issued - Payroll	\$ (39,693.59)
	Blue Cross Blue Shield	\$ (4,517.82)
	Metropolitan Life Insurance Company	\$ (393.08)
	IMRF - NCPERS	\$ (24.00)
9/2/2022	Nayax Reimbursement	\$ 30.28
9/9/2022	Nayax Reimbursement	\$ 26.56
9/15/2022	Checks Issued - Payroll	\$ (39,510.85)
	Blue Cross Blue Shield	\$ (4,517.82)
	Metropolitan Life Insurance Company	\$ (393.08)
	IMRF - NCPERS	\$ (24.00)
	Deposit - Tazewell County	\$ 653,418.76
9/16/2022	Nayax Reimbursement	\$ 17.97
9/21/2022	Fines, Fees, Misc	\$ 3,379.13
9/23/2022	Nayax Reimbursement	\$ 8.61
	Deposit - iCash	\$ 28.40
9/26/2022	Checks Issued - Monthly Bills	\$ (57,254.90)
	Balance	\$1,161,752.51

WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH
8/26/2022	Balance	\$217,754.49
8/31/2022	Bank Account Interest Deposit	\$ 19.69
9/26/2022	Balance	\$217,774.18

RESERVE FUND

DATE	TRANSACTION	RESERVE FUND
8/26/2022	Balance	\$2,067,009.72
8/31/2022	Bank Account Interest Deposit	\$ 186.88
9/26/2022	Balance	\$2,067,196.60

Mrs. Buhr reported that there was a lot of good feedback from the Fine Free Fare Free campaign. This is something the library will look to do again in the future with CityLink.

Mrs. Buhr brought up the discussion item of a Market Benchmarking and Compensation Structure Development Project. The first project of this type was done by HR Source in Fiscal Year 2020 to make sure that staff were being paid the appropriate amount for their relative positions and that the pay structure was competitive in the market and sustainable for the library budget. At the time the library was advised that this plan would be good for 3-5 years and we are entering that time frame now. Mrs. Buhr contacted HR Source who said that the library can get 1 more year out of the current plan but need to get on the schedule for next year. The cost quoted from HR Source is comparable to last time and can be paid out of the per capita grant. Mr. Cadwalader sent notes that he was supportive of the plan. All trustees in attendance came to consensus to move forward with this plan. Mrs. Buhr will sign the contract to get on the schedule and over the next year will start reviewing job descriptions.

M/S/P (Sherwood/Humphrey) to approve the Levy Ordinance #22-315. On roll call, all present voting yea.

M/S/P (Hanks/Carbiener) to approve the proposed 2023 board meeting dates. All present voting yea.

M/S/P (Sherwood/Carbiener) to approve the proposed 2023 holiday closures. All present voting yea.

M/S/P (Carbiener/Hanks) to approve the revised working budget. The budget was revised after higher estimates from corporate replacement tax came in. On roll call, all present voting yea.

M/S/P (Sherwood/Humphrey) to adjourn the meeting at 6:18 p.m. All present voting
yea.

Secretary

Approved as _____

October 24, 2022

Recorded by: Rebecca L. Cox