

FONDULAC DISTRICT LIBRARY  
 BOARD OF TRUSTEES  
 MINUTES OF THE REGULAR MEETING  
 November 26, 2018

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, November 26, 2018, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL. President Lasswell called the meeting to order at 6:00 p.m.

On roll call the following members were present: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager.

M/S/P (Sherwood/Cadwalader) to approve the consent agenda, which includes the October 29, 2018, regular board meeting minutes and the approval of bills.

Mrs. Laredo reported that the library was contacted by Morton Community Bank regarding consolidating the securities on our remaining bonds down to one that meets what is required for the balances we have left on the remaining bonds. The library did sign off on the change.

Treasurer's report:

GENERAL FUND CHECKING

10/29/18 Balance	1,132,878.72
10/31/18 Interest 185736	1,908.15
11/01/18 Checks issued – Payroll	(33,016.72)
11/06/18 Ameren Illinois payment	(6,847.49)
11/06/18 Comcast Cable payment	(326.12)
11/06/18 Waste Management payment	(35.55)
11/07/18 Deposit – Fines, fees, misc.	3,453.10
11/08/18 Visa payment – Tammy	(138.10)
11/08/18 Visa payment – Genna	(602.38)
11/14/18 Deposit – Fines, fees, misc.	3,254.36
11/15/18 Checks issued – Payroll	(33,151.37)
11/15/18 Amazon.com payment	(904.21)
11/20/18 Deposit – Fines, fees, misc.	682.55
11/26/18 Checks issued – Bills	<u>(59,13.86)</u>
11/26/18 Balance	1,008,020.08

WORKING CASH FUND

10/29/18 Balance	213,261.38
10/31/18 Interest 185701	<u>279.58</u>
11/26/18 Balance	213,540.96

RESERVE FUND

10/29/18 Balance	1,814,985.07
10/31/18 Interest 185728	<u>2,379.37</u>
11/26/18 Balance	1,817,364.44

Mrs. Buhr informed the board that construction on the study rooms has resumed. She reported that we are still hoping to be done by the end of the year.

Mrs. Buhr stated that she is working on the FY 2019 per capita grant application, and will have it submitted soon.

Mrs. Cole asked about why Dewberry's billable hours would be used already. Mrs. Buhr stated that she is still waiting on more information and that she has not approved any additional expenditures. She stated that she is concerned by that as well.

Mrs. Buhr reported on monthly statistics.

M/S/P (Cole/Laredo) to approve the purchase of computers. On discussion, Mrs. Buhr stated that this is the purchase of new public computers for the adult services department as well as a couple for the circulation work room. Mrs. Cole asked what the plans were for the old computers. Mrs. Buhr stated that some will be repurposed and others will possibly be donated to a non-profit.

M/S/P (Grose/Sherwood) to approve the Employee Assistance Program policy. Mrs. Buhr stated that the establishment of this employee benefit was approved at the last board meeting and as with all other benefits there is a policy for our personnel manual.

M/S/P (Cadwalader/Cole) to approve the staff holiday consideration. On discussion, Mrs. Buhr stated that this is the same proposal as last year.

M/S/P (Cole/Grose) to authorize the payment of the December bills on December 21, 2018.

M/S/P (Cole/Cadwalader) to adjourn at 6:09 p.m.

---

Secretary

Approved as \_\_\_\_\_  
January 28, 2019

Recorded by: Tamara A. Geier