

FONDULAC DISTRICT LIBRARY
 BOARD OF TRUSTEES
 MINUTES OF THE REGULAR MEETING
 March 25, 2019

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, March 25, 2019 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL. President Lasswell called the meeting to order at 6:01 p.m.

On roll call the following members were present: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mr. Lasswell and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Laredo was absent.

M/S/P (Sherwood/Cadwalader) to approve the consent agenda, which includes the February 25 board meeting minutes and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

02/25/19 Balance	693,220.90
02/26/19 Deposit – Fines, fees, misc.	8,094.22
02/28/19 Interest 185736	1,168.18
03/05/19 Ameren Illinois payment	(6,614.29)
03/05/19 Comcast Cable payment	(327.75)
03/05/19 Waste Management payment	(159.58)
03/06/19 Deposit – Fines, fees, misc.	3,377.46
03/07/19 Checks issued – Payroll	(33,224.10)
03/08/19 Deposit – Replacement Tax	5,145.14
03/12/19 Visa payment – Genna's card	(1,565.48)
03/12/19 Visa payment - Tammy's card	(984.04)
03/14/19 Deposit – Fines, fees, misc.	497.40
03/19/19 Deposit – Fines, fees, misc.	507.80
03/21/19 Checks issued – Payroll	(33,647.88)
03/21/19 Amazon.com payment	(1,065.79)
03/25/19 Checks issued – Bills	<u>(34,602.90)</u>
03/25/19 Balance	599,819.29

WORKING CASH FUND

02/25/19 Balance	214,331.15
02/28/19 Interest 185701	<u>246.63</u>
03/25/19 Balance	214,577.78

RESERVE FUND

02/25/19 Balance	1,824,089.49
02/28/19 Interest 185728	<u>2,098.95</u>
03/25/19 Balance	1,826,188.44

Mrs. Buhr reported that the FY19 per capita grant has been awarded in the total of \$28,442.50. We will have until June 30, 2020, to spend the grant funds once they are received.

Mrs. Buhr reported that Explore More, the attraction pass program from RAILS, is set to launch one week from today. She stated that the library will be adding the link on the website and announcing it to our patrons next week.

Mrs. Buhr reported that the library received a letter from the Illinois Department of Labor stating that we are no longer obligated to approve, publish and file a Prevailing Wage ordinance. We are still required to pay prevailing wage.

Mrs. Buhr reported on library statistics.

There was discussion on the new minimum wage law. Mrs. Buhr stated that she would like input from the board as she will begin work on next fiscal year's budget soon. Mrs. Buhr gave the board a spreadsheet detailing the current staff wages as well as a spreadsheet with the history of minimum wage rate increases in Illinois. She also provided a document showing the average increase in Corporate Income, what it is used to pay for, and how much that would need to be dedicated to wages could possibly change, depending on compensation adjustments. The last document provided indicates how wages would change given a scenario where all current wages are adjusted by the dollar amount increases being applied through the minimum wage law. Mrs. Buhr pointed out that there are many staff members that the new minimum wage law will affect. She also reported that to continue the level of hours, service, and programming that is currently offered, the library could not do it with less staff.

After more discussion, it was decided that Mrs. Buhr will move forward with revising the job descriptions to send to HR Source to look over and have some benchmarking done and to make sure we are paying competitively in the market.

The board discussed Strategic Plan ideas. Mrs. Buhr stated that after last month's meeting she got the impression that the board was not interested in completing a big plan. For the board's information, Mrs. Buhr provided copies of the current strategic plan for the last two years in the board packets. Mr. Lasswell recommended continuing with the current plan. He asked the board if they were interested in meeting to discuss a plan. The board discussed and agreed that they did not need to meet, but are interested in continuing with the current plan and marketing of the library.

M/S/P (Cadwalader/Sherwood) to adjourn the meeting at 6:28 p.m.

Secretary

Approved as _____
April 29, 2019

Recorded by: Tamara A. Geier