

FONDULAC DISTRICT LIBRARY
 BOARD OF TRUSTEES
 MINUTES OF THE ANNUAL/REORGANIZATION MEETING
 May 20, 2019

Members of the Fondulac District Library Board of Trustees met on Monday, May 20, 2019, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their annual/reorganization meeting. President Lasswell called the meeting to order at 6:01 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mr. Lasswell and Mr. Sherwood. Also present were: Mrs. Buhr, Director, and Mrs. Geier, Business Manager. Mr. Cadwalader and Mrs. Laredo were absent.

M/S/P (Sherwood/Grose) to approve the consent agenda which includes the April board meeting minutes and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

04/29/19 Balance	521,376.78
04/30/19 Deposit – Fines, fees, misc.	2,194.31
04/30/19 Interest 185736	1,074.33
05/02/19 Checks issued – Payroll	(33,407.53)
05/07/19 Comcast Cable payment	(327.67)
05/07/19 Waste Management payment	(200.27)
05/08/19 Ameren Illinois payment	(6,311.17)
05/09/19 Deposit – Replacement Tax	31,101.60
05/14/19 Visa payment – Tammy's card	(1,782.42)
05/14/19 Visa payment – Genna's card	(1,439.01)
05/14/19 Deposit – Fines, fees, misc.	2,849.02
05/16/19 Checks issued – Payroll	(33,645.52)
05/16/19 Deposit – Fines, fees, misc.	619.07
05/16/19 Amazon.com payment	(1,464.39)
05/20/19 Checks issued – Bills	<u>(44,163.27)</u>
05/20/19 Balance	436,443.86

WORKING CASH FUND

04/29/19 Balance	214,833.51
04/30/19 Interest 185701	<u>282.52</u>
05/20/19 Balance	215,116.03

RESERVE FUND

04/29/19 Balance	1,828,364.86
04/30/19 Interest 185728	<u>2,404.43</u>
05/20/19 Balance	1,830,769.29

M/S/P (Cole/Humphrey) to adjourn sine die at 6:02 p.m. On roll call, all present voting yea.

The newly elected board members, Mr. Cadwalader, Mr. Grose, Mrs. Humphrey, and Mrs. Cole, were seated. All newly elected members took the oath of office except for Mr. Cadwalader who will take the oath at the next board meeting.

M/S/P (Cole/Sherwood) to open the floor for nominations for board officers.

Mrs. Cole nominated Mr. Sherwood for the office of President. Mrs. Humphrey seconded the nomination.

Mrs. Cole nominated Mr. Grose for the office of Vice President. Mr. Lasswell seconded the nomination.

Mrs. Cole nominated Mr. Cadwalader for the office of Treasurer. Mr. Grose seconded the nomination.

Mrs. Humphrey nominated Mrs. Laredo for the office of Secretary. Mrs. Cole seconded the nomination.

M/S/P (Sherwood/Cole) to approve the newly elected slate of officers. On roll call, all present voted yea.

M/S/P (Cole/Sherwood) to return to regular session at 6:06 p.m. On roll call, all present voted yea.

Mrs. Buhr reported that Theresa Johnston attended the City of East Peoria's health fair and handed out library information and card renewals. She stated that the library participates in this event annually.

Mrs. Buhr reported that the Riverfront Museum brought the Lego Hugman to the library for some photos and to promote the library's Explore More partnership. Once the photos are approved by the artist, we will be using them.

Mrs. Buhr reported that approximately 500 people attended the Big Rig Petting Zoo on May 18. She thanked Mrs. Humphrey at the Friend's table and Mr. Sherwood for helping with traffic.

Mrs. Buhr informed the board that she will be increasing the Hoopla limits. Patrons will be able to check out six items monthly instead of four, and she will also increase the price limit.

Mrs. Buhr reported that the staff is interested in hosting an informational program on home brewing with small tastings from a local brewery. She stated that our policy doesn't allow for alcohol in the library, but that an addendum was added for the library's opening stating that alcohol could be served for after-hours or fundraising events, but doesn't apply to a public program. Mrs. Buhr stated that this has been done at other area libraries and has been quite successful. Mrs. Buhr stated that there are several policy, insurance and other items that need to be looked into before having this type of program, therefore she is asking the board if it is something they would be interested in before spending a lot of time gathering information. Mrs. Buhr also stated that staff would like to hold the event in the Reading Garden, so she would have to talk with the city as well. The board stated that they

would be interested in having a program like this. Mrs. Buhr will bring more information to future meetings.

Mrs. Buhr reported that there will be money left at the end of the fiscal year, therefore she would like to purchase some new printers/copiers to replace older machines. She stated that each item is under the \$5,000 she can spend, but that the total cost of the purchase would exceed her spending authority. Mrs. Buhr stated that she is asking if the board if they would authorize the purchase or should there be a special meeting to approve the purchase. The board gave Mrs. Buhr their consent to purchase the equipment.

Mrs. Buhr reported on statistics.

M/S/P (Cole/Sherwood) to go into Executive Session at 6:22 p.m.in compliance with 5 ILCS 120/2 c (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call, all present voting yea.

M/S/P (Cole/Sherwood) to exit executive session and return to regular session at 6:38 p.m. On roll call, all present voted yea.

M/S/P (Sherwood/Grose) to accept the director's evaluation and salary increase as discussed in executive session.

M/S/P (Cole/Humphrey) to approve the library's participation in the Non-Resident Fee Program. On discussion, Mrs. Buhr reported that the new non-resident card fee is \$210. She explained that even though we don't have the opportunity to sell many cards due to the fact that we are bordered by communities that are served by other libraries. Mrs. Buhr explained that the biggest issue is that we must participate in order to offer reciprocal borrowing.

M/S/P (Sherwood/Cole) to adjourn the meeting at 6:42 p.m.

Secretary

Approved as _____
June 24, 2019

Recorded by: Tamara A. Geier