

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 26, 2015

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, January 26, 2015. President Johnston called the meeting to order at 6:05 p.m.

On roll call the following members were present: Mrs. Cole, Mrs. Humphrey, Mr. Johnston, Mr. Lasswell and Mr. Sherwood. Also present were Ms. Falasz-Peterson, Director and Mrs. Geier, Business Manager. Mr. Hale and Mrs. Herring were absent.

M/S/P (Lasswell/Cole) to approve the consent agenda, which includes the November board meeting minutes, the treasurer's report and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

12/19/14 Balance	717,359.05
12/29/15 Aflac payment	(212.58)
12/30/14 Voided check 27810	440.00
12/31/14 Check issued – Walmart	(411.47)
12/31/14 Checks issued – Payroll	(32,216.71)
12/31/14 Interest 185736	339.21
01/05/15 Waste Management payment	(150.29)
01/08/15 Ameren Illinois payment	(6,178.56)
01/08/15 Comcast payment	(292.16)
01/09/15 IDES payment	(179.66)
01/09/15 Deposit – Replacement Tax	17,207.24
01/15/15 Checks issued – Payroll	(32,119.03)
01/15/15 Credit card payment – Amy's card	(164.01)
01/15/15 Credit card payment – Tammy's card	(365.20)
01/16/15 Deposit – Fines, fees, misc.	2,257.62
01/23/15 Deposit – Fines, fees, misc.	1,001.59
01/23/15 Aflac payment	(318.87)
01/26/15 Checks issued – Bills	<u>(22,810.89)</u>
01/26/15 Balance	643,185.28

WORKING CASH FUND

12/19/14 Balance	207,745.93
12/31/14 Interest 185701	<u>71.40</u>
01/26/15 Balance	207,817.33

RESERVE FUND

12/19/14 Balance	3,148,027.06
12/31/14 Interest 185728	<u>1,047.52</u>
01/26/15 Balance	3,149,074.58

ENTERPRISE FUND

12/19/14 Balance	27,218.28
12/31/14 Interest 185698	<u>8.39</u>
01/26/15 Balance	27,226.67

Mr. Johnston reported that Mrs. Geier made one authorized transfer in January. The transfer was made on January 15 for \$1,100.00 from the Illinois Funds Account to the donations account.

Ms. Falasz-Peterson reported that Genna Buhr and Laura Warren in the Adult Services Department are working on a national, competitive Story Corps Grant. This is a program associated with national public radio where you record people's stories.

Ms. Falasz-Peterson reported that she received a letter stating the library has been awarded the FY 2015 Per Capita Grant in the amount of \$28,442.50. She reported that it will be used to supplement the collection and supply budgets.

Ms. Falasz-Peterson reported that the Friends of the Library applied for a national grant. They received a letter of recognition from the National Friends of the Library.

Ms. Falasz-Peterson reported that she is continuing to work with Jane Bach-Brummitt on spending the Bahnfleth memorial. Ms. Falasz-Peterson has contacted the Peoria Art Guild to get names of local artists. She would like to purchase a piece for over the fireplace.

Ms. Falasz-Peterson reported that she has met with the city to discuss plans during the construction of city hall.

Ms. Falasz-Peterson reported that she has hired two new part time employees. Dawn Dickey has been hired to work in the Adult Services Department and Logan Winkler is the new IT assistant.

Mr. Sherwood asked how many grants are applied for in a year. Ms. Falasz-Peterson explained that a lot of it depends on what is out there that would pertain to our library and our interests. She explained that we always submit the Per Capita grant, which is offered through the Illinois State Library.

Ms. Falasz-Peterson asked the board that since we have been in the new facility for a year, what they feel our successes have been. The responses included: actually moving into the

new facility, addition of materials to the collection, more traffic, doubling the size of the newsletter and more programs.

Mrs. Cole feels that the library needs to look at the reserve fund and possibly engage a consultant that might best tell us about the pros and cons of reducing our debt versus investments. Ms. Falasz-Peterson mentioned that the board also needs to look into what to do with the Enterprise Fund since we no longer own the rental property. Mrs. Cole suggested talking to the auditor to get their opinion.

Ms. Falasz-Peterson asked the board what their dreams are for the library. Mr. Lasswell stated to continue the success of the library. Mrs. Cole mentioned continuing to grow the collection. Another idea was to increase card holders. Mr. Sherwood mentioned trying to find some kind of low cost advertising.

M/S/P (Sherwood/Lasswell) to approve the Identity Protection Policy. On discussion, Ms. Falasz-Peterson stated that it was brought to her attention that libraries need to have this type of policy in place. She will be asking employees to read and sign this policy for their employee files.

M/S/P (Lasswell/Sherwood) to keep the executive session minutes closed upon review.

M/S/P (Sherwood/Lasswell) to adjourn at 6:30 p.m.

Secretary

Approved as _____
February 23, 2015

Recorded by: Tamara A. Geier