

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
January 25, 2016

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, January 25, 2016. President Cole called the meeting to order at 6:40 p.m.

On roll call the following members were present: Mrs. Cole, Mrs. Humphrey, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Herring and Mrs. Laredo were absent. Board member candidates Sandy Alwan, Tamme Dimitroff, and Gary Grose were also in attendance.

Upon Agenda Review, the date of the minutes to be approved was changed to December 7, 2015.

M/S/P (Lasswell/Sherwood) to approve the consent agenda, which includes the December 7, 2015 board meeting and executive session minutes, the treasurer's report and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

12/18/15 Balance	831,134.80
12/28/15 Aflac payment	(326.61)
12/31/15 Check issued – Walmart	(683.32)
12/31/15 Checks issued – Payroll	(32,318.34)
12/31/15 Interest 185736	353.14
01/04/16 Check issued – BCBS	(451.50)
01/04/16 Check issued – Fort Dearborn	(12.00)
01/04/16 Check issued – Pearl Insurance	(185.35)
01/07/16 Waste Management payment	(170.87)
01/08/16 Deposit – Replacement Tax	16,265.64
01/14/16 Check issued – Payroll	(31,496.40)
01/14/16 AmerenIllinois payment	(4,290.62)
01/14/16 Comcast Cable payment	(294.82)
01/14/16 Visa payment – Tammy	(161.36)
01/14/16 Visa payment – Genna	(855.36)
01/15/16 Deposit – Fines, fees, misc.	2,380.48
01/19/16 Amazon.com payment	(491.07)
01/20/16 Voided check 28180	134.00
01/20/16 Voided check 28302	50.00
01/22/16 Deposit – Fines, fees, misc.	952.20
01/25/16 Checks issued – Bills	<u>(37,519.55)</u>

01/25/16 Balance 742,013.09

WORKING CASH FUND

12/18/15 Balance 208,608.10

12/31/15 Interest 185701 67.33

01/25/16 Balance 208,675.43

RESERVE FUND

12/18/15 Balance 2,168,658.48

12/31/15 Interest 185728 699.91

01/25/16 Balance 2,169,358.39

ENTERPRISE FUND

12/18/15 Balance 24,522.44

12/31/15 Interest 185698 7.91

01/25/16 Balance 24,530.35

In the absence of the treasurer, Mrs. Cole gave the treasurer's report. Mrs. Cole noted that the library paid AmerenIllinois for electricity and Homefield Electric for electricity, she asked to have the Homefield Electric bill explained. Mrs. Geier stated that Homefield Electric is the library's new energy provider and instead of having their charge show on the Ameren bill, they bill separately. Mrs. Cole asked if the bill is shared with the city and if the bill reflects just the library's portion of the bill. Mrs. Geier stated that the bill is for the whole complex and she breaks out what the city owes and sends a bill.

Mrs. Buhr reported that Steve Geier is retiring after 25 years of service. She reported that she has posted a part time custodian position as well as a page and youth services assistant. Mrs. Buhr also stated that the library will have an ICC intern for the spring semester.

Mrs. Buhr reported that she received a commercial FOIA request. She stated that it is the same request we received 6 months ago.

Mrs. Buhr reported that she has signed the library up with Management Association. They have partnered with RAILS to offer reduced pricing for libraries. She explained that it will give the library access to a HR hotline where we can ask HR and employment related law questions at no cost.

Mrs. Buhr reported that the quarterly staff meeting will be held on February 11 and the library will be opening at 11:00 a.m. She stated that officers from the East Peoria Police Department and the Tazewell County Sheriff's Department will be in attendance to present ALICE training and facilitating active shooter drills. City Hall has been notified.

Mrs. Buhr reported on library statistics.

M/S/P (Lasswell/Humphrey) to approve the Kits Lending Policy. On discussion, Mrs. Buhr stated that these kits are like a Story Time in a box. She explained that each box has a theme. All the boxes have books, games, puppets and other items to take the story time experience home.

M/S/P (Sherwood/Lasswell) to keep the executive session minutes closed upon review.

M/S/P (Lasswell/Sherwood) to go into Executive Session at 7:02 p.m. to discuss 5 ILCS 120/2 c (3), the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On roll call, all present voting yea.

M/S/P (Lasswell/Humphrey) to return to regular session at 7:45 p.m.

M/S/P (Lasswell/Sherwood) to adjourn at 7:46 p.m.

---

Secretary

Approved as \_\_\_\_\_  
February 29, 2016

Recorded by: Tamara A. Geier