

FONDULAC DISTRICT LIBRARY  
 BOARD OF TRUSTEES  
 MINUTES OF THE REGULAR MEETING  
 January 29, 2018

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, January 29, 2018 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL. President Lasswell called the meeting to order at 6:00 p.m.

On roll call the following members were present: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Laredo was absent. Jason Hawksworth from Hawk Energy and Tom Schmit from Altorfer were also in attendance.

M/S/P (Cole/Sherwood) to approve the consent agenda, which includes the November 27, 2017, board meeting minutes, the treasurer's report, and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

12/21/17 Balance	1,031,504.77
12/28/17 Checks issued – Payroll	(33,094.77)
12/28/17 Checks issued – Payroll deductions (insurance)	(6,064.50)
12/31/17 Interest 185736	1,021.82
01/01/18 Aflac payment	(202.28)
01/09/18 Ameren Illinois payment	(5,412.98)
01/09/18 Comcast Cable payment	(318.71)
01/09/18 Deposit – Replacement Tax	12,138.01
01/11/18 Checks issued – Payroll	(31,463.56)
01/12/18 Deposit – Fines, fees, misc.	188.44
01/12/18 Visa payment – Tammy	(265.73)
01/12/18 Visa payment – Genna	(1,208.37)
01/19/18 Deposit – Fines, fees, misc.	8,838.60
01/23/18 Amazon.com payment	(1,046.83)
01/25/18 Checks issued – Payroll	(32,602.29)
01/25/18 Aflac payment	(202.28)
01/26/18 Deposit – Fines, fees, misc.	4,017.64
01/29/18 Checks issued – Bills	<u>(41,083.66)</u>
01/29/18 Balance	904,743.32

WORKING CASH FUND

12/21/18 Balance	210,921.15
12/31/18 Interest 185701	<u>167.58</u>
01/29/18 Balance	211,088.73

RESERVE FUND

12/21/18 Balance	1,932,878.71
12/31/18 Interest 185728	<u>1,535.71</u>
01/29/18 Balance	1,934,414.42

Mrs. Buhr reported that in her December report she mentioned purchasing more security cameras. She stated that she has now received an estimate and after adding it up, cameras, installation and parts will be approximately \$8,000. Mrs. Buhr stated that our staff will be running most of the cabling to keep costs down. Mrs. Cole asked how many cameras were included. Mrs. Buhr replied that there are eight new cameras which will be placed in six different locations. Mrs. Cole asked if everything would be visible by adding these cameras. Mrs. Buhr stated that it would provide much better exposure, but that there will always be spaces that aren't visible by cameras.

Mrs. Buhr reported that RAILS is working to launch a museum pass program. This program will enable patrons to use their library card to reserve a pass that will allow them one-day admission to the museum and possibly other local educational and cultural attractions.

Mrs. Buhr reported that the library is in the final stages of launching the online chat service. She stated that there is still some staff training to complete, but is hoping to be live in about a month.

Mrs. Buhr reported on library statistics.

Tom Schmit from Altorfer CAT and Jason Hawksworth from Hawk Energy Solutions presented their proposed solar project.

M/S/P (Sherwood/Humphrey) to discuss the Solar Proposal presentation. On discussion, Mrs. Buhr stated that as the contact person her questions are whether the board is more interested in the community solar portion which would be less of a financial benefit to the library and would involve other parties or potentially going it alone which would have a bit of a higher rate, but the library would be taking full financial benefit. She stated that if the board is inclined to do the community solar where there would be other partners, they would need to decide if they want them to be commercial for profit or if the board feels that if the library is going to undertake this project with tax payer dollars, it's best to involve other tax paying or non-profit entities. Mr. Cadwalader stated that his question would be if the library takes the full 100% versus 40%, what the total cost savings are over the course of a year versus what the library pays now, offset by the cost for insurance, liability and potential wear on the facility. He feels this should all be taken into account and know all the potential cost effects versus the savings on a penny per kilowatt hour before committing to a project this large. The board asked Mrs. Buhr to prepare a cost comparison on the current and potential energy consumption scenarios and to include insurance and other potential costs.

M/S/P (Cadwalader/Cole) to table the previous motion.

M/S/P (Cadwalader/Sherwood) to keep the executive session minutes closed.

M/S/P (Humphrey/Grose) to approve the request for family leave.

M/S/P (Cadwalader/Cole) to approve the revision to the March 27 operating hours. On discussion, Mrs. Buhr stated that she would like to close the library on March 27 so the staff can attend RSA Day at Peoria Public Library for training and continuing education.

M/S/P (Cadwalader/Humphrey) to approve the Sexual Harassment Policy. On discussion, Mrs. Buhr stated that after the last board meeting, the attorney sent her two additional paragraphs to be added under Retaliation and recommended they be added to the policy. Mrs. Cole noted that in the second paragraph of the addition, the word discrimination should be changed to discriminate, the change will be made in the final copy. The approval would be retroactively effective to the original date of January 15, 2018.

M/S/P (Sherwood/Cadwalader) to take the boiler project off the table. Mrs. Buhr stated that she got potential costs for studies on the boilers as requested and were included them in the board packet. After some discussion, the board decided to leave the existing boilers. Mr. Lasswell asked if the board wanted to continue revisiting the project: yays-0, nays-6.

On closing comments, Mrs. Cole stated that she attended the Mary Todd Lincoln program that was held on January 27 and was very impressed.

M/S/P (Cadwalader/Humphrey) to adjourn at 7:18 p.m.

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Secretary

Approved as \_\_\_\_\_  
February 26, 2018

Recorded by: Tamara A. Geier