

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 29, 2016

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, February 29, 2016. President Cole called the meeting to order at 5:58 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Lee Logan was also in attendance. Mrs. Herring attended via teleconference.

On agenda review, Mr. Lasswell recommended moving the action items up after the consent agenda.

M/S/P (Sherwood/Humphrey) to approve the consent agenda, which includes the January board meeting and executive session minutes, the February 22 special meeting and executive session minutes, the treasurer's report and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

01/25/16 Balance	741,268.03
01/28/16 Aflac payment	(217.74)
01/29/16 Checks issued – Payroll	(33,002.10)
01/31/16 Voided check #28430	1,460.00
01/31/06 Interest 185736	304.08
02/08/16 Waste Management payment	(173.25)
02/09/16 Comcast Cable payment	(299.25)
02/10/16 Ameren Illinois payment	(4,768.45)
02/10/16 Visa payment (Genna)	(1,105.43)
02/11/16 Checks issued – Payroll	(32,651.41)
02/11/16 Check issued – Kevin Wood	(150.00)
02/18/16 Deposit – Fines, fees, misc.	9,404.83
02/18/16 Deposit – City of E.P.	8,210.90
02/23/16 Visa payment (Tammy)	(56.97)
02/23/16 Deposit – Staff reimbursement	365.00
02/23/16 Check issued – Team Works	(365.00)
02/24/16 Amazon.com payment	(881.75)
02/25/16 Checks issued – Payroll	(32,599.47)
02/26/16 Aflac payment	(217.74)

02/26/16 Deposit – Fines, fees, misc.	1,079.04
02/29/16 Checks issued – Bills	<u>(31,271.39)</u>
02/29/16 Balance	624,331.93

WORKING CASH FUND

01/25/16 Balance	208,675.43
01/31/16 Interest 185701	<u>63.00</u>
02/29/16 Balance	208,738.43

RESERVE FUND

01/25/16 Balance	2,169,358.39
01/31/16 Interest 185728	<u>654.97</u>
02/29/16 Balance	2,170,013.36

ENTERPRISE FUND

01/25/16 Balance	24,530.35
01/31/16 Interest 185698	<u>7.41</u>
02/29/16 Balance	24,537.76

Mrs. Cole asked Mrs. Buhr if the fee that was submitted for payment for Management Services is a onetime fee or an annual fee. Mrs. Buhr to explain it is a prorated annual fee, which runs through the end of our fiscal year. The board will re-visit this agreement before the end of the fiscal year.

M/S/P (Lasswell/Laredo) to seat Mr. Grose as the newest board member.

M/S/P (Humphrey/Lasswell) to approve the unpaid leave request. On discussion, Mrs. Buhr explained that one of the part time employees is requesting maternity leave.

Mr. Logan explained how he does long range/strategic planning. He stated that the whole process will be completed in three to four months, starting in April with a focus group made up of approximately 25 from people in the community. Mr. Logan will then put together all the data he received from that focus group and attend the April board meeting with an analysis and executive summary. Mr. Logan will then take the goals to the May 11 staff meeting and discuss how to achieve the goals with the staff. Mrs. Buhr stated that the focus group meeting will be April 14 from 5:30-8:30.

Mrs. Buhr reported that she met with Dan Weinbach and the community foundation regarding the reading gardens. The majority of the project will be paid through the community foundation, so they are the steering group for the project. Mrs. Buhr reported that the group will be receiving full design development documents from Dan Weinbach regardless how the community foundation proceeds.

Mrs. Humphrey left at 6:40 p.m.

Mrs. Buhr reported on library statistics.

The board reviewed and discussed Standards for Illinois Library's chapter 6, Access, to meet FY17 per capita grant review requirement.

Mrs. Laredo asked Mrs. Buhr where she envisions MaKey MaKey or maker space growing into. Mrs. Buhr stated that she doesn't see there being a dedicated space, but she certainly sees it continuing as programs.

M/S/P (Sherwood/Lasswell) to adjourn at 7:06 p.m.

Secretary

Approved as _____
March 28, 2016

Recorded by: Tamara A. Geier