

FONDULAC DISTRICT LIBRARY  
 BOARD OF TRUSTEES  
 MINUTES OF THE REGULAR MEETING  
 March 27, 2017

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, March 27, 2017. President Cole called the meeting to order at 6:02 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Herring attended via teleconference.

M/S/P (Lasswell/Laredo) to approve the consent agenda, which includes the February board meeting minutes, the treasurer's report and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

02/27/17 Balance	703,423.30
02/28/17 Interest 185735	386.72
03/05/17 Waste Management payment	(204.92)
03/07/17 Ameren Illinois payment	(4,571.49)
03/07/17 Comcast Cable payment	(302.53)
03/07/17 Deposit – Fines, fees, misc.	590.20
03/08/17 Deposit – Replacement Tax	11,806.38
03/09/17 Checks issued – Payroll	(31,065.96)
03/09/17 Check issued – E.P. Drainage	(305.68)
03/10/17 Deposit – Fines, fees, misc.	329.22
03/13/17 Visa payment – Tammy's card	(169.22)
03/13/17 Visa payment – Genna's card	(731.87)
03/15/17 Deposit – Fines, fees, misc.	6,524.20
03/16/17 Amazon.com payment	(908.03)
03/23/17 Checks issued – Payroll	(35,486.70)
03/27/17 Checks issued – Bills	(23,387.95)
03/27/17 Checks issued – Bills	<u>(7,576.35)</u>
03/27/17 Balance	618,349.32

WORKING CASH FUND

02/27/17 Balance	209,559.53
02/28/17 Interest 185701	<u>80.38</u>
03/27/17 Balance	209,639.91

RESERVE FUND

02/27/17 Balance	1,843,602.52
02/28/17 Interest 185728	<u>707.14</u>
03/27/17 Balance	1,844,309.66

Mrs. Buhr reported that she would be out of the building March 30 and 31.

Mrs. Buhr reported that she is still working on staffing. She stated that Liz Smith has decided to retain her position in the youth services department, which leaves one opening in the adult services department.

Mrs. Buhr reported that the computers in the youth services department have been replaced. She stated that she has contacted Penny Powell who works with the park districts community center in Richland Farms to see if they would be interested in taking about five of the old computers to set up a small computer lab at the center. Ms. Powell will have to discuss this at a meeting and will get back to Mrs. Buhr.

Mrs. Buhr reported that the Star Wars Day press release was picked up by the NPR station in Normal and Laura Warren was contacted and interviewed for their GLT Datebook.

Mrs. Buhr reported on library statistics.

M/S/P (Lasswell/Sherwood) to approve the Social Media Policy. On discussion Mrs. Buhr stated that she drew up this policy by looking at some examples from other libraries as well as having it reviewed by Phil Lenzini. She stated that it is a policy that is recommended having as far as a code of conduct for our online presence.

M/S/P (Lasswell/Laredo) to approve the Maintenance/Replacement schedule proposal. On discussion, Mrs. Buhr stated that putting together a schedule for repairs has been discussed in the past and that she would feel more comfortable having a professional prepare the list as she feels her knowledge is limited when it comes to HVAC, plumbing, etc. and it would take a significant amount of time to gain this knowledge. She stated that she would feel more confident knowing that someone that is a professional in relation to facilities has prepared the list. After discussion the board decided that after seeing the report from PCM+d, they will discuss how to go about take action.

M/S/P (Sherwood/Lasswell) to adjourn the meeting at 6:20 p.m.

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Secretary

Approved as \_\_\_\_\_  
April 24, 2017

Recorded by: Tamara A. Geier