

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 27, 2015

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, April 27, 2015. President Johnston called the meeting to order at 6:00 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Hale, Mrs. Herring, Mr. Johnston, and Mr. Lasswell. Also present were Ms. Falasz-Peterson, Director and Mrs. Geier, Business Manager. Mrs. Humphrey and Mr. Sherwood were absent

M/S/P (Lasswell/Hale) to approve the consent agenda which includes the March board meeting minutes, treasurer's report, and approval of bills.

Treasurer's report:

GENERAL FUND CHECKING

03/30/15 Balance	420,536.67
03/31/15 Interest 185736	231.23
04/01/15 IDES payment	(923.51)
04/02/15 Deposit – City of East Peoria	9,419.46
04/03/15 Amazon.com payment	(274.83)
04/07/15 Waste Management payment	(148.07)
04/07/15 Deposit – Per Capita Grant	28,442.50
04/07/15 Deposit – Replacement Tax	30,063.69
04/09/15 Checks issued – Payroll	(32,702.47)
04/13/15 Comcast Cable payment	(294.85)
04/14/15 Ameren Illinois payment	(5,923.07)
04/14/15 Visa payment (Tammy's card)	(136.69)
04/17/15 Deposit – Fines, fees, misc.	1,914.80
04/20/15 Visa payment (Amy's card)	(557.72)
04/23/15 Checks issued – Payroll	(31,931.98)
04/24/15 Deposit – Fines, fees, misc.	978.38
04/24/15 Aflac payment	(217.74)
04/27/15 Checks issued – Bills	<u>(30,035.55)</u>
04/27/15 Total	388,440.25

WORKING CASH FUND

03/30/15 Balance	207,942.88
03/31/15 Interest 185701	<u>69.30</u>
04/27/15 Balance	208,012.18

RESERVE FUND

03/30/15 Balance	3,150,916.59
03/31/15 Interest 185728	<u>1,016.74</u>
04/27/15 Balance	3,151,933.33

ENTERPRISE FUND

03/30/15 Balance	27,241.43
03/31/15 Interest 185698	<u>8.15</u>
04/27/15 Balance	27,249.58

Ms. Falasz-Peterson congratulated Lori Laredo and Alan Sherwood on being elected to the library board.

Ms. Falasz-Peterson reminded the board that the May board meeting is the annual re-organization meeting. Mrs. Laredo will not be able to attend due to a previous engagement and asked if the board wanted to have a special meeting on June 1 to seat Mrs. Laredo, or wait and seat her at the June 30th meeting. Mrs. Laredo stated that if the board would move the meeting to 5:00 p.m. she would be able to attend. After some discussion, the board will meet on May 18 at 5:00 p.m.

Ms. Falasz-Peterson reported that the staff is preparing for the Summer Reading Program. This year's theme is "Read to the Rhythm" and it will be a library wide program. Ms. Falasz-Peterson stated that the final party will be a community fun fair on August 1. This will be a family friendly event held on the Civic Plaza Park.

Ms. Falasz-Peterson reported on Star Wars Day. It was a huge success with over 350 people attending.

Ms. Falasz-Peterson reported that she has been gathering estimates on having the windows washed and is looking into a preventative maintenance for the sliding doors. She is also looking into having security cameras installed on the exterior of the building.

Ms. Falasz-Peterson reported that the library should be receiving the final disbursement from the Bahnfleth memorial, we have received two. She stated that she has worked with the Peoria Art Guild to get two pieces of artwork for the fireplace area. Those are scheduled to be delivered and installed in June.

Ms. Falasz-Peterson reported on the monthly statistics. She reported that the library is well on the way to circulating 250,000 items this fiscal year. Ms. Falasz-Peterson also reported that the statistics for Zinio magazines and Tumblebooks, two of the library's e-resources, have increased. Mr. Johnston asked how the Roku was circulating. Ms. Falasz-Peterson stated that it hasn't been as popular as we thought. She stated that since there are so many digital movies downloaded, the check-out period may need to be adjusted, at this time it only checks out for one week.

Ms. Falasz-Peterson discussed the plans for the Civic Plaza Park. She reported that the city has hired a landscape design firm from the Chicago area to have a focus group to discuss what to do with the area; it is still in the concept phase. Ms. Falasz-Peterson is the library's representative in the group. Ms. Falasz-Peterson asked if the library would be interested in a reading garden idea. Mrs. Herring is concerned with the water feature and children splashing in it and then coming into the library. Ms. Falasz-Peterson stated that the board would be interested as it is part of the library's property and that the board is committed to the area.

M/S/P (Herring/Lasswell) to accept the auditor recommendations regarding the reserve fund. On discussion, Ms. Falasz-Peterson reported that after the auditor's attended the March board meeting, the board decided that something needed to be put in writing that indicated that this would be a potential prepayment plan on the bond debt. She sent the document to Adam Pulley at CliftonLarsonAllen to be reviewed. Ms. Falasz-Peterson stated that this is a summary of what the auditor's presented to the board, using the amounts that were given to the library by Morton Community Bank when the account was set up. Ms. Falasz-Peterson drafted a letter to Morton Community Bank stating that the library wishes to make an additional principal payment of \$490,000 in May per the bond document agreement. Ms. Falasz-Peterson reminded the board that in April and October of each year, the board will discuss an additional bond payment, using the schedule provided from Morton Community Bank.

M/S/P (Lasswell/Herring) to adjourn the meeting at 6:16 p.m.

Secretary

Approved as _____
May 18, 2015

Recorded by: Tamara A. Geier