

FONDULAC DISTRICT LIBRARY
 BOARD OF TRUSTEES
 MINUTES OF THE ANNUAL/REORGANIZATION MEETING
 May 21, 2018

Members of the Fondulac District Library Board of Trustees met on Monday, May 21, 2018 in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their annual/reorganization meeting. President Lasswell called the meeting to order at 6:01 p.m.

On roll call the following members were present: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mr. Lasswell and Mr. Sherwood. Also present were: Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Laredo was absent.

M/S/P (Grose/Cadwalader) to approve the consent agenda which includes the April board meeting minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

| | |
|--|--------------------|
| 04/30/18 Balance | 611,557.52 |
| 04/30/18 Interest | 1,105.89 |
| 05/03/18 Checks issued – Payroll | (31,735.17) |
| 05/07/18 Ameren Illinois payment | (4,747.45) |
| 05/07/18 Comcast Cable payment | (325.92) |
| 05/07/18 Waste Management payment | (132.38) |
| 05/08/18 Deposit – Replacement Tax | 22,562.31 |
| 05/10/18 Deposit – Fines, fees, misc. | 3,036.35 |
| 05/10/18 Visa payment – Tammy | (268.11) |
| 05/14/18 Visa payment – Genna | (1,021.91) |
| 05/15/18 Deposit – Fines, fees, misc. | 684.95 |
| 05/16/18 Amazon.com payment | (1,559.02) |
| 05/17/18 Check issued – Pitney Bowes | (195.93) |
| 05/17/18 Checks issued – USPS (new meter) | (700.00) |
| 05/17/18 Checks issued – Payroll | (32,109.53) |
| 05/17/18 Deposit – City of East Peoria Reimbursement | 2,939.02 |
| 05/21/18 Checks issued – Bills | <u>(38,487.03)</u> |
| 05/21/18 Balance | 530,603.59 |

WORKING CASH FUND

| | |
|--------------------------|---------------|
| 04/30/18 Balance | 211,728.62 |
| 04/30/18 Interest 185701 | <u>258.08</u> |
| 05/21/18 Balance | 211,986.70 |

RESERVE FUND

| | |
|--------------------------|-----------------|
| 04/30/18 Balance | 1,940,269.13 |
| 04/30/18 Interest 185728 | <u>2,365.00</u> |
| 05/21/18 Balance | 1,942,634.13 |

M/S/P (Cole/Sherwood) to adjourn sine die at 6:03 p.m. On roll call, all present voting yea.

Mr. Lasswell appointed Mrs. Cole President Pro-Tem.

M/S/P (Lasswell/Humphrey) to open the floor for nominations for board officers.

Mr. Grose nominated Mr. Lasswell for the office of President. Mr. Cadwalader seconded the nomination.

Mr. Lasswell nominated Mr. Sherwood for the office of Vice President. Mrs. Humphrey seconded the nomination.

Mr. Cadwalader nominated Mr. Grose for the office of Secretary. Mr. Sherwood seconded the nomination.

Mr. Lasswell nominated Mrs. Laredo for the office of Treasurer. Mr. Sherwood seconded the nomination.

M/S/P (Lasswell/Cadwalader) to approve the newly elected slate of officers.

On roll call, all present voted yea.

M/S/P (Sherwood/Humphrey) to turn the meeting back over to Mr. Lasswell.

M/S/P (Cole/Sherwood) to return to regular session at 6:08 p.m. On roll call, all present voted yea.

Mrs. Buhr reported that the children's department held a Big Rig Petting Zoo that was very successful. The department estimated between 400-500 people were in attendance.

Mrs. Buhr reported that she along with a few city employees attended some additional meetings regarding solar energy. She stated that they met with some other companies that discussed other options beyond power purchase agreements. Mrs. Buhr feels she needs to meet with the city again to see what their goal is for solar power. She stated that she would also like the board to be thinking about what their end goal is regarding solar power. After some discussion, the board has decided to hold off on any decisions until they have more information.

Mrs. Humphrey asked about the Narcan training for staff. She asked if the library would be keeping it in the building. Mrs. Buhr said that there will be Narcan, and it will be kept in with the AED boxes.

Mrs. Buhr reported on statistics.

M/S/P (Cadwalader/Humphrey) to go into Executive Session at 6:33 p.m. in compliance with 5 ILCS 120/2 c (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.. On roll call, all present voting yea.

M/S/P (Cole/Sherwood) to exit executive session and return to regular session at 6:47 p.m. On roll call, all present voted yea.

M/S/P (Grose/Cadwalader) to accept the director's evaluation and salary increase as discussed in executive session.

M/S/P (Sherwood/Cole) to approve the library's participation in the Non-Resident Fee Program. On discussion, Mrs. Buhr reported that the new non-resident card fee is \$201. She explained that even though we don't have the opportunity to sell many cards due to the fact that we are bordered by communities that are served by other libraries or whose residents would go most likely to Pekin or Morton due to the way the law is written, we should participate so other libraries will accept our cards through reciprocal borrowing.

M/S/P (Cole/Humphrey) to approve the Hoopla purchase. On discussion, Mrs. Buhr explained that as part of the strategic plan is for the library is to be more available online, she has decided to use FY18's per capita grant to initiate a pilot program of offering streaming/downloadable media via the Hoopla platform.

M/S/P (Sherwood/Cadwalader) to approve the Study Room Proposal. On discussion, Mr. Lasswell and the board are happy with the proposal and have directed Mrs. Buhr to move forward. Mrs. Buhr stated that she will contact Amanda at Dewberry to see what the next step will be.

M/S/P (Cadwalader/Humphrey) to adjourn the meeting at 7:00 p.m.

Secretary

Approved as _____
June 25, 2018

Recorded by: Tamara A. Geier