

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 29, 2015

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, June 29, 2015. President Johnston called the meeting to order at 6:00 p.m.

On roll call the following members were present: Mrs. Cole, Mrs. Herring, Mrs. Humphrey, Mr. Johnston, Mr. Lasswell and Mrs. Laredo. Also present were Mrs. Buhr, Public Services Manager and Mrs. Geier, Business Manager. Mr. Sherwood attended via teleconference.

M/S/P (Lasswell/Laredo) to approve the consent agenda which includes the May annual meeting minutes, May executive session minutes, June 8 special meeting minutes, June 8 executive session minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

05/18/15 Balance	337,156.42
05/18/15 Check issued – Smith insurance	(524.00)
05/21/15 Checks issued – Payroll	(33,045.81)
05/21/15 Aflac payment	(217.74)
05/22/15 Deposit – Fines, fees, misc.	958.95
05/31/15 Interest 185736	175.09
06/04/15 Checks issued – Payroll	(32,352.70)
06/08/15 Ameren Illinois payment	(5,540.21)
06/08/15 Comcast payment	(294.89)
06/08/15 Visa payment (Amy's card)	(947.72)
06/08/15 Waste Management payment	(149.35)
06/12/15 Deposit – Fines, fees, misc.	2,576.09
06/18/15 Checks issued – Payroll	(32,094.11)
06/18/15 Check issued - Kick the Computer bill	(4,335.22)
06/19/15 Voided check #28029	375.00
06/23/15 IDES payment	(395.42)
06/24/15 Amazon.com payment	(2,481.87)
06/25/15 Aflac payment	(217.74)
06/26/15 Deposit – Fines, fees, misc.	1,176.86
06/29/15 Checks issued – Bills	<u>(46,542.45)</u>
06/29/15 Balance	182,682.80

WORKING CASH FUND

05/18/15 Balance	208,077.17
05/31/15 Interest 185701	62.84
06/23/15 Deposit – To keep account active	<u>1.00</u>
06/29/15 Balance	208,141.01

RESERVE FUND

05/18/15 Balance	2,660,077.51
05/31/15 Interest 185728	<u>845.06</u>
06/29/15 Balance	2,660,922.57

ENTERPRISE FUND

05/18/15 Balance	27,257.22
05/31/15 Interest 185698	<u>7.39</u>
06/29/15 Balance	27,264.61

Mrs. Buhr reported that to date there are 804 participants in the Summer Reading Program. She stated that this number increased from 769 participants since last Friday and currently is up 19% over last year's total.

Mrs. Cole, chair of the Search Committee, reported that they met before the regular board meeting. She stated that the ad for the director's job will be posted on July 15 on the library's website as well as the RAILS and IL Heartland System websites. The application process will close on July 29, at which time the committee will meet again.

Mrs. Buhr reported that the library is at the end of its fiscal year and it is proving to be a good year. A full comparison of statistics will be presented at the next board meeting. Mrs. Buhr stated that the May 2015 statistics were double what they were in May 2013.

M/S/P (Herring/Lasswell) to adopt Prevailing Wage Ordinance #15-283.

M/S/P (Lasswell/Cole) to approve the fiscal year 2016 working budget.

M/S/P (Lasswell/Sherwood) to approve the transfer of the general fund balance as of June 30, 2015 to the designated reserve fund. On discussion, Mrs. Geier stated that the transfer is for \$90,000.

M/S/P (Humphrey/Laredo) to approve the changes to the Public Access Computer Policy. On discussion, Mrs. Buhr stated that a word was added to the policy to clarify its intent.

M/S/P (Herring/Humphrey) to approve the changes to the Wireless Policy. On discussion, Mrs. Buhr stated that a word was added to the policy to clarify its intent.

M/S/P (Lasswell/Laredo) to approve the changes to the Freedom of Information Act officer. On discussion, upon Ms. Falasz-Peterson's departure, her name needed to be removed from the policy. As both Mrs. Buhr and Mrs. Geier are FOIA officers, their names have been added to the policy as the FOIA officers in the interim. There was an address change as well.

M/S/P (Lasswell/Humphrey) to designate an Authorized Agent for IMRF. On discussion, Mrs. Geier reported that Ms. Falasz-Peterson had been the authorized agent. She recommended that Mrs. Buhr be designated in the interim; the board agreed.

M/S/P (Herring/Lasswell) to approve the purchase of exterior security cameras. On discussion, Mrs. Buhr stated that after discussing the bids with Theresa Sloan, we are recommending the purchase five new cameras from Heart Technologies. She stated that there will be three new interior cameras and two exterior added.

M/S/P (Herring/Lasswell) to approve posting the director job position.

M/S/P (Herring/Lasswell) moved to adjourn at 6:20 p.m.

Secretary

Approved as _____
July 27, 2015

Recorded by: Tamara A. Geier