

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
July 27, 2015

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, July 27, 2015. Vice President Cole called the meeting to order at 6:01 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Lasswell, Mrs. Laredo and Mr. Sherwood. Also present were Mrs. Buhr, Public Services Manager and Mrs. Geier, Business Manager. Mrs. Herring, Mrs. Humphrey, and Mr. Johnston were absent.

M/S/P (Laredo/Lasswell) to approve the consent agenda which includes the June board meeting minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

06/29/15 Balance	182,980.33
06/30/15 Transfer – Checking to Reserve Fund	(90,000.00)
06/30/15 Interest 185736	156.60
07/01/15 Deposit – County Taxes	692,643.07
07/02/15 Checks issued – Payroll	(31,837.24)
07/05/15 Waste Management payment	(148.77)
07/15/15 Ameren Illinois payment	(7,460.70)
07/15/15 Credit card payment	(905.05)
07/15/15 Comcast Cable payment	(294.88)
07/16/15 Checks issued – Payroll	(36,994.57)
07/16/15 Check issued – Heart Technologies	(8,143.50)
07/16/15 Check issued – USPS	(150.00)
07/17/15 Deposit – Fines, fees, misc.	2,396.76
07/22/15 Amazon.com payment	(773.84)
07/23/15 Aflac payment	(326.61)
07/23/15 Deposit – Fines, fees, misc.	822.36
07/27/15 Checks issued – Bills	<u>(57,146.68)</u>
07/27/15 Balance	644,817.28

WORKING CASH FUND

06/29/15 Balance	208,206.78
06/30/15 Interest 185701	<u>69.36</u>
07/27/15 Balance	208,276.14

RESERVE FUND

06/29/15 Balance	2,561,903.34
06/30/15 Transfer – Checking to Reserve Fund	90,000.00
06/30/15 Interest 185728	<u>854.44</u>
07/27/15 Balance	2,652,757.78

ENTERPRISE FUND

06/29/15 Balance	24,483.43
06/30/15 Interest 185698	<u>8.15</u>
07/27/15 Balance	24,483.43

Mrs. Cole asked if the Heart Technology payment was for the cameras and if they have been installed. Mrs. Buhr replied they have not been installed, but that the library was required to pay half of the total bill as a deposit. She stated that the supplies have been ordered and installation will be scheduled when the parts arrive. Mrs. Buhr reported that Theresa Sloan and her assistant Logan have completed running all the cables.

Mrs. Buhr reported that the artwork from the Bahnfleth memorial has been ordered and the piece for above the fireplace should be delivered by the end of July. She also reported that the clock has been selected and will be ordered soon.

Mrs. Buhr reported that the problem with the alarms was a short in the speaker circuit module, which has been replaced. Mr. Sherwood asked if the leak in the roof had been fixed. Mrs. Buhr reported that it is still unsure where the water came from and that it has been dry since the end of last week. We will keep checking on it.

Mrs. Buhr informed the board that Saturday, August 1 from 11:00-5:00 is the end of Summer Reading Fun Fair.

Mrs. Cole reported that the search committee has received ten applicants for the director's position. She would like to see the search committee meet early the week of August 6 to look through the applicants to see how many people they would like to invite for interviews. Mrs. Cole asked the board how they would like to proceed once the committee decides how many candidates they want to interview. She informed the board that the last time there was a director's search, the two candidates were interviewed by the entire board. Mrs. Cole is wondering if the entire board would like to sit in on all the interviews. She is also wondering what would be a good time that the entire board could meet for the interviews; she was thinking it may have to be evenings. Mr. Sherwood would think the search committee would narrow the candidates down to two or three and bring them to the board. Mrs. Laredo and Mr. Lasswell agreed.

Mrs. Buhr reported on the monthly statistics.

M/S/P (Lasswell/Sherwood) to adopt the Building and Maintenance Levy Ordinance #15-284.

M/S/P (Lasswell/Sherwood) to approve the transfer from the Reserve Fund to the Checking Account. On discussion, Mrs. Buhr explained that this transfer would cover the cost of the new interior and exterior cameras from Heart Technologies.

M/S/P (Lasswell/Laredo) to approve the changes to the Gaming Policy. On discussion Mrs. Buhr explained that the policy was a little different between the adult department and children's department as far as leaving i.d. at the desk, as children don't really have i.d. Since approving the policy, it has been determined that customers in the children's department aren't necessarily good at returning the gaming equipment to the desk. Therefore, the children's department has asked that the policy be brought in line with how check-out is done in the adult department. Mr. Lasswell doesn't like the wording in the policy. He doesn't feel that it is clear that the i.d. will be kept and returned when the equipment is returned. It was decided that the following statement would be added to the policy: "The patron's card/id will be returned when the equipment is returned."

Mrs. Cole and Mr. Johnston will review the secretary's minutes for the FY 2014-15 annual report.

Mrs. Geier reported that the library has received the engagement letter from CliftonLarsonAllen to perform the FY 2014-15 audit.

M/S/P (Sherwood/Laredo) to adjourn the meeting at 6:34 p.m.

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Secretary

Approved as corrected  
August 31, 2015

Recorded by: Tamara A. Geier