

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 25, 2016

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, July 25, 2016. President Cole called the meeting to order at 6:00 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Herring, Mr. Lasswell, and Mrs. Laredo. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Humphrey was absent. Mr. Sherwood arrived at 6:01 p.m.

M/S/P (Lasswell/Herring) to approve the consent agenda which includes the June board meeting minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

06/27/16 Balance	299,488.34
06/06/16 Check issued – Mr. Smith insurance	(588.00)
06/15/16 Deluxe Business System	(53.10)
06/16/16 Check issued – Jenson Entertainment	(187.50)
06/27/16 Checks issued – Bills	(4,015.16)
06/29/16 Amazon.com payment	(1,232.40)
06/26/16 Aflac payment	(326.61)
06/29/16 IDES payment	(414.46)
06/29/16 Checks issued – Bills	(2,864.50)
06/30/16 Checks issued – Payroll	(31,658.53)
06/30/16 Visa payment – Tammy	(74.00)
06/30/16 Visa payment – Genna	(905.49)
06/30/16 Checks issued – Visa – Genna	(1,040.99)
06/30/16 Transfer – Checking to Reserve Fund	(130,000.00)
06/30/16 Interest 185736	172.37
07/01/16 Deposit – County Taxes	705,838.99
07/05/16 Waste Management payment	(203.77)
07/05/16 Comcast Cable payment	(299.25)
07/05/16 Ameren Illinois payment	(3,634.18)
07/11/16 Deposit – Replacement Taxes	20,433.17
07/14/16 Checks issued – Payroll	(30,140.50)
07/15/16 Deposit – Fines, fees, misc.	4,164.73
07/20/16 Deposit – Fines, fees, misc.	1,115.24

07/21/16 Deposit – Fines, fees, misc.	763.18
07/22/16 Amazon.com payment	(1,708.11)
07/25/16 Checks issued – Bills	<u>(57,412.02)</u>
07/25/16 Balance	765,217.45

WORKING CASH FUND

06/27/16 Balance	209,005.86
06/30/16 Interest 185701	<u>65.28</u>
07/25/16 Balance	209,071.14

RESERVE FUND

06/27/16 Balance	1,720,881.51
06/30/16 Transfer – Checking to Reserve Fund	130,000.00
06/30/16 Interest 185728	<u>538.83</u>
07/25/16 Balance	1,851,420.34

ENTERPRISE FUND

06/27/16 Balance	17,846.40
06/30/16 Interest 185698	<u>6.66</u>
07/25/16 Balance	17,853.06

Mrs. Buhr reported that the library had a table at the Crittenton Center’s Kids Day. She stated that it was well attended with approximately 120 people stopping by to see what the library has to offer. Mrs. Buhr stated that about the same amount came into the library to do crafts that were being offered in the story craft room.

Mrs. Buhr reported that Mike Rundle will be the first artist to display his work on the Art in the Library walker display. He will be exhibiting his work beginning Thursday.

Mrs. Buhr reported that Entec has been contacted about the dripping ceiling. They asked to be called when it is in the process of dripping.

Mrs. Buhr included in the board packet a draft of the Budget and Appropriation Ordinance. She explained that in the draft she has highlighted the bond prepayment portion from the reserve fund. Mrs. Buhr asked the board if they wanted to leave the number as she has it, or if they would like her to lower the amount so that is more reflective of what may be paid. After some discussion, the board asked Mrs. Buhr to lower the prepayment amount to \$250,000. Mrs. Buhr reminded the board that next month’s meeting will begin at 5:45 p.m. with the budget hearing.

Mrs. Buhr stated that she met with NewsBank to discuss preliminary costs for digitizing our collection of the East Peoria Times Courier microfilm. She explained that NewsBank is the company that supplies online access to the Peoria Journal Star and East Peoria Times Courier for the database that we have currently. NewsBank is also the company that has the rights

from Gatehouse Publishing, which owns those papers, for the digitization of their past issues. Mrs. Buhr stated that by digitizing the microfilm, our customers would have remote access to the information. Mrs. Buhr said that this is something that has come up in conversation with the East Peoria Historical Society as well as staff members. Mrs. Buhr explained that it has yet to be determined if our microfilm is at a quality to be digitized. The next step would be to send some sample rolls from each decade to see if they are of useable quality. Mrs. Buhr was told that if what we have on microfilm is useable and we have a correct page count, the cost would be approximately a \$1 per page which would put the cost at \$65,000. Mrs. Buhr stated that it would be a significant additional cost if our rolls were not useable and we had to buy the silver negatives from the Abraham Lincoln Presidential Library, which does the original microfilming. Mr. Lasswell said that although he feels that this would be a great addition, he doesn't want to see the library pay the whole bill. He feels that fundraising, in conjunction with the East Peoria Historical Society, would be a way to raise some money. Mrs. Buhr stated that if the board wants to move forward with this project, there may be different ways to raise money. One fundraising idea is that people can sponsor years or decades and the information can be put right into the database. Mrs. Buhr stated that the company also has assistance setting up fundraising campaigns. After more discussion, it was decided that Mrs. Buhr will send some sample rolls to get a more firm estimate on cost.

Mrs. Buhr informed the board that the library has added two databases, Ancestry.com library edition, which can only be accessed in the library and Heritage Quest Online, which can be accessed from any internet-connected device.

Mrs. Buhr reported on statistics.

M/S/P (Lasswell/Laredo) to approve Maintenance Levy Ordinance 16-288.

Mrs. Cole appointed Mrs. Laredo and Mr. Sherwood to audit the secretary's minutes for the FY 2015-16 annual report.

M/S/P (Laredo/Lasswell) to adjourn at 6:20 p.m.

Secretary

Approved as _____
August 31, 2015

Recorded by: Tamara A. Geier