

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
BUDGET AND APPROPRIATION HEARING
AND
MINUTES OF THE REGULAR MEETING
August 29, 2016

Mrs. Cole called the Budget and Appropriation Hearing to order at 5:48 p.m. On roll call all present voting yea. Members present were: Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Herring was absent. There was some discussion on the budget. Mrs. Cole closed the hearing at 6:00 p.m. On roll call all present voting yea.

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, August 29, 2016. President Cole called the meeting to order at 6:01 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Herring was absent. Also in attendance were Jim Mamer and Mayor Dave Mingus representing the East Peoria Community Foundation and Steve Smith, Dan Griffin and Bob Jorgensen to discuss a solar energy project.

M/S/P (Lasswell/Laredo) to approve the consent agenda which includes the July board meeting minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

07/25/16 Balance	765,217.45
07/27/16 Aflac payment	(217.74)
07/28/16 Checks issued – Payroll	(32,855.10)
07/31/16 Interest 185736	314.54
08/05/16 Waste Management payment	(202.84)
08/09/16 Ameren Illinois payment	(3,719.31)
08/09/16 Comcast Cable payment	(299.27)
08/09/16 Visa payment – Tammy's card	(329.69)
08/09/16 Visa payment – Genna's card	(153.65)
08/11/16 Checks issued – Payroll	(31,631.06)
08/11/16 Deposit – Replacement Taxes	2,378.72
08/12/16 Deposit – Fines, fees, misc.	477.50
08/19/16 Deposit – Fines, fees, misc.	4,129.68
08/25/16 Checks issued – Payroll	(31,794.36)
08/25/16 Check issued – Chris Vallillo	(381.20)
08/25/16 Aflac payment	(217.74)

08/26/16 Deposit – Fines, fees, misc.	1,339.24
08/26/16 Amazon.com payment	(690.27)
08/29/16 Checks issued – Bills	<u>(39,658.76)</u>
08/29/16 Balance	631,706.14

WORKING CASH FUND

07/25/16 Balance	209,071.14
07/31/16 Interest 185701	<u>63.12</u>
08/29/16 Balance	209,134.26

RESERVE FUND

07/25/16 Balance	1,851,420.34
07/31/16 Interest 185728	<u>558.98</u>
08/29/16 Balance	1,851,979.32

ENTERPRISE FUND

07/25/16 Balance	17,853.06
07/31/16 Interest 185698	<u>5.72</u>
08/29/16 Balance	17,858.78

Mr. Lasswell reported that Mrs. Geier made one authorized transfer in August. The transfer was made on August 29 for \$244.50 from the donations account to the checking account. This transfer was to cover the cost of sign holders purchased using the Bahnfleth memorial.

Library patron Princess Dutton and her husband Andrew attended the board meeting. Mrs. Dutton expressed her concern over the procedures that are in place for items that are checked out and lost, as well as her dealings with staff. Mrs. Buhr explained the procedures for items that patrons say have been returned, which will prevent fines from accumulating on a library card.

There was a presentation on behalf of the East Peoria Community Foundation by Mayor Dave Mingus and Jim Mamer regarding contributions to the foundation for the construction of the Reading Gardens/Civic Plaza. Mr. Mamer stated that the Reading Gardens will possibly be complete by April or May of 2017.

Steve Smith of Farnsworth Group, Dan Griffin of Clean Energy Design Group and Bob Jorgensen, an investor's representative, presented a solar energy project to the board. This project's proposal is to put solar panels on the library's roof at no cost to the library. The library would then purchase approximately ten percent of its electricity from the group for a proposed 15 years. It was proposed the library purchase the system from the group in 15 years. The group stated that by adding solar panels, the library would save money on electric charges. After more discussion, the board stated they would like to see references and examples of investors/public entity relationships and projects at the next board meeting. Mrs. Buhr stated

that she has contacted and will meet with the library's insurance agent to get her input on any concerns or insurance costs.

The board discussed the presentation from the East Peoria Community Foundation's request for a donation. Mrs. Laredo stated that she thought the board had already made a commitment to the Reading Garden area. Mrs. Cole replied that the board had only committed to helping pay for the design development of the space. Mrs. Laredo asked if the board had ever discussed a dollar amount. Mrs. Cole stated that it had never been discussed by the board. Mrs. Buhr said that this is the first time the board has been approached about participating in the construction costs. Mrs. Cole feels that the library could make a good faith gesture and make a contribution to the foundation.

Mrs. Buhr reported on monthly statistics as well as statistics from the annual report.

M/S/P (Lasswell/Humphrey) to adopt Budget and Appropriation Ordinance #16-289.

M/S/P (Sherwood/Lasswell) to approve the 3D Printing Policy.

M/S/P (Lasswell/Sherwood) to approve the Speck Air Quality Monitor Lending Policy.

M/S/P (Lasswell/Laredo) to approve the Art Commission. Mrs. Buhr explained that this art piece would replace the current piece that is above the fireplace, which is being moved to the upper level. There was much discussion on the art piece and it was decided that Mrs. Buhr will ask the artist to send a new rendering with muted colors.

M/S/P (Laredo/Humphrey) to table the approval of the art commission until the board can see a new rendering in muted colors.

There was discussion on what the board feels the library can contribute to the East Peoria Community Foundation.

After the board discussed the public participation, Mrs. Buhr was asked to get a quote for return slots that have RFID capabilities to check items in as they are returned.

M/S/P (Lasswell/Laredo) to adjourn the meeting at 8:25 p.m.

Secretary

Approved as _____
September 26, 2016

Recorded by: Tamara A. Geier