

FONDULAC DISTRICT LIBRARY
 BOARD OF TRUSTEES
 MINUTES OF THE REGULAR MEETING
 September 25, 2017

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, September 25, 2017. President Lasswell called the meeting to order at 6:02 p.m.

On roll call the following members were present: Mr. Cadwalader, Mr. Grose, Mrs. Laredo, and Mr. Lasswell. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mr. Sherwood attended via teleconference. Mrs. Cole and Mrs. Humphrey were absent.

M/S/P (Laredo/Grose) to approve the consent agenda which includes the August board meeting, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

08/28/17 Balance	738,943.22
08/31/17 Interest 185736	786.45
09/05/17 Waste Management payment	(236.29)
09/07/17 Checks issued – Payroll	(31,105.98)
09/11/17 Deposit – Fines, fees, misc.	450.17
09/12/17 Ameren Illinois payment	(3,803.03)
09/12/17 Comcast Cable payment	(302.67)
09/12/17 Deposit – Fines, fees, misc.	593.00
09/12/17 Visa payment – Genna	(531.90)
09/12/17 Visa payment – Tammy	(75.00)
09/15/17 Deposit – County taxes	605,402.12
09/21/17 Checks issued – Payroll	(31,406.21)
09/21/17 Deposit – Fines, fees, misc.	825.55
09/22/17 Amazon.com payment	(1,114.32)
09/25/17 Checks issued – Bills	<u>(37,565.18)</u>
09/25/17 Balance	1,240,859.93

WORKING CASH FUND

08/28/17 Balance	210,252.16
08/31/17 Interest 185701	<u>160.71</u>
09/25/17 Balance	210,412.87

RESERVE FUND

08/28/17 Balance	1,926,748.07
08/31/17 Interest 185728	<u>1,472.77</u>
09/25/17 Balance	1,928,220.84

Mrs. Buhr reported that she is attending weekly reading garden construction meetings. She stated that they are still on track for an early November completion date.

Mrs. Buhr reported that the library had an old scanner that was no longer being used, so she is taking it to the community center in Richland Farms to go with the computers that were donated earlier this year.

Mr. Sherwood asked how long it would be for the library to be billed for the data room air conditioner. Mrs. Buhr stated that we would be billed after it is installed.

Mrs. Buhr reported on statistics.

M/S/P (Sherwood/Laredo) to adopt Levy Ordinance #17-295. On roll call, all present voting yea.

M/S/P (Cadwalader/Grose) to approve the proposed 2018 board meeting dates.

M/S/P (Laredo/Cadwalader) to approve the proposed 2018 holidays.

M/S/P (Laredo/Cadwalader) to discuss the boiler project. Mrs. Buhr stated that she carried this item over from last month in case the board wanted to discuss it. She reported that nothing has changed from last month. Mrs. Buhr stated that there has never been a problem with the boilers functioning, the issue is more a matter of them running efficiently. Mr. Lasswell stated that he is inclined to not do anything at this time. Mrs. Laredo and Mr. Cadwalader agreed.

M/S/P (Cadwalader/Laredo) to table the previous motion indefinitely.

There was some discussion on the document submitted by Wil Helmick. Mrs. Laredo stated that she appreciates the document and asked how the board envisioned it being used. Mr. Lasswell stated that he feels it should be visited annually and that Mrs. Buhr and a maintenance person perform a walk-through of the building. Mrs. Buhr stated that she is going to create a document that is more functional and can be sorted by year. Mrs. Buhr stated that at last month's meeting there was discussion on hiring an outside inspector to walk through the building every few years. Mrs. Laredo agreed that would be a good idea. Mrs. Buhr stated that she will plan on an early spring inspection with a third party inspector. Mrs. Buhr said that the library has a separate technology plan that she and the IT Manager review yearly.

M/S/P (Cadwalader/Laredo) to adjourn the meeting at 6:17 p.m.

Secretary

Approved as _____
October 30, 2017

Recorded by: Tamara A. Geier