

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 27, 2020

Members of the Fondulac District Library Board of Trustees met in regular session on Monday, April 27, 2020, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, and online through WebEx. In compliance of current Executive Orders from the Governor of the State of Illinois, public access to the meeting was provided remotely online or by phone. Additionally, public comments could have been submitted before the meeting to [genna@fondulaclibrary.org](mailto:genna@fondulaclibrary.org) for recitation into public record during public participation.

President Sherwood called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mr. Cadwalader-online, Mrs. Cole-phone, Mr. Grose-online, Mrs. Hanks-online, Mr. Lasswell-online, and Mr. Sherwood-online. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. Mrs. Humphrey was absent.

M/S/P (Cadwalader/Hanks) to approve the consent agenda, which includes the March 30 board meeting minutes and the approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING

03/30/20 Balance	677,127.39
03/11/20 Transfer – Checking Account to Donation Account	(650.00)
03/31/20 Interest 185736	383.89
04/01/20 IDES payment	(2,298.28)
04/02/20 Checks issued – Payroll	(36,408.09)
04/08/20 Deposit – Replacement Tax	26,651.68
04/09/20 Ameren Illinois payment	(6,227.83)
04/09/20 Comcast Cable payment	(30.77)
04/09/20 Deposit – Fines, fees, misc.	763.64
04/15/20 Visa payment – Tammy's card	(588.95)
04/15/20 Visa payment – Genna's card	(1,241.43)
04/16/20 Checks issued – Payroll	(35,545.62)
04/20/20 Waste Management payment	(185.34)
04/22/20 Amazon.com payment	(696.37)
04/23/20 Deposit – City of East Peoria	2,427.19
04/23/20 Aflac payment	(303.42)
04/27/20 Checks issued – Bills	<u>(26,077.80)</u>
04/27/20 Balance	597,099.89

WORKING CASH FUND

03/30/20 Balance	217,367.09
03/31/20 Interest 185701	<u>84.56</u>
04/27/20 Balance	217,451.65

RESERVE FUND

03/30/20 Balance	1,863,585.85
03/31/20 Interest 185728	<u>734.51</u>
04/27/20 Balance	1,864,320.36

Mrs. Buhr reported that RAILS is working with the Museum of Library Services to research and develop science-based recommendations on material handling and the movement and sharing of materials during the pandemic.

Mrs. Buhr stated that beginning April 28, the library will be revising due dates on items that are checked out and well as expiring library cards to June 30. She stated that there are approximately 10,000 items that could potentially be returned when the library starts accepting items.

Mrs. Buhr reported on library statistics.

M/S/P (Cole/Lasswell) to approve CliftonLarsonAllen as auditor.

M/S/P (Cadwalader/Cole) to approve the Emergency FMLA and Emergency Paid Sick Leave Policy Due to COVID-19. On discussion Mrs. Buhr stated that the Families First Coronavirus Response Act has been passed into law. She stated that this policy is how the library's current leave policies will interact with the new law. Mrs. Buhr stated that the library has one employee that will be taking both the Emergency Paid Sick Leave and a portion of the Emergency FMLA and that there is the potential for others to use it as well.

M/S/P (Cadwalader/Grose) to adjourn the meeting at 6:13 p.m.

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Secretary

Approved as \_\_\_\_\_  
May 18, 2020

Recorded by: Tamara A. Geier