

FONDULAC DISTRICT LIBRARY  
 BOARD OF TRUSTEES  
 MINUTES OF THE REGULAR MEETING  
 January 25, 2021

Members of the Fondulac District Library Board of Trustees met on Monday, January 25, 2021, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, and online through Zoom for their regular meeting. In compliance of current Executive Orders from the Governor of the State of Illinois, public access to the meeting was provided remotely online or by phone. Additionally, public comments could have been submitted before the meeting to [genna@fondulaclibrary.org](mailto:genna@fondulaclibrary.org) for recitation into public record during public participation.

President Sherwood called the meeting to order at 6:03 p.m.

On roll call the following members were present via Zoom: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Mrs. Geier, Business Manager. The library's new Youth Services Manager Alice Mitchell was also in attendance to introduce herself.

M/S/P (Cadwalader/Lasswell) to approve the consent agenda, which includes the November 30, 2020, regular board meeting and executive session minutes and the approval of bills. On roll call all present voting yes.

Treasurer's report:

GENERAL FUND CHECKING

12/24/20 Balance	1,046,728.57
12/28/20 Aflac payment	(202.28)
12/31/20 Interest 185736	57.95
01/06/21 Deposit – ISL PPE Grant	500.00
01/07/21 Checks issued – Payroll	(32,244.82)
01/08/21 Deposit – Replacement Tax	20,413.85
01/11/21 Ameren Illinois payment	(7,648.63)
01/13/21 Visa payment – Tammy's card	(855.85)
01/14/21 Visa payment – Genna's card	(2,121.71)
01/14/21 IDES payment	(500.11)
01/19/21 Waste Management payment	(502.92)
01/20/21 Amazon.com payment	(2,724.57)
01/20/21 PDC Services payment	(193.02)
01/21/21 Checks issued – Payroll	(37,199.01)
01/21/21 Deposit – Fines, fees, misc.	220.21
01/25/21 Checks issued – Bills	<u>(26,650.71)</u>
01/25/21 Balance	957,076.95

WORKING CASH FUND

12/24/20 Balance	217,578.88
12/31/20 Interest 185701	<u>9.24</u>
01/25/21 Balance	217,588.12

RESERVE FUND

12/24/20 Balance	1,940,423.98
12/31/20 Interest 185728	<u>82.41</u>
01/25/21 Balance	1,940,506.39

Mrs. Geier reported that the building insurance bill from State Farm arrived today and has been included in the bills.

Mrs. Buhr reported that she has posted both the Business Manager and Circulation Specialist job ads.

Mrs. Buhr reported that the library received another fraudulent unemployment claim. She stated that this claim is for a past employee.

Mrs. Buhr stated that she had sent the re-opening plans for February 1 to the board earlier last week and asked if there were any questions or concerns. The board stated that they had no questions. Mr. Sherwood stated that he admires all Mrs. Buhr has done during the pandemic.

Mrs. Hanks stated that she is pleased at the amount of grant money the library has received from CURES. Mrs. Buhr stated that she will be submitting the final reimbursement request for CURES after the bills from this meeting are paid. She stated that the final reimbursement will be almost \$25,000.

Mrs. Buhr reported on library statistics. She stated that circulation is down due to the building being closed.

M/S/P (Lasswell/Cole) to review previously closed board minutes. After some discussion the board made the decision to keep the minutes closed. On roll call all present voting yes.

M/S/P (Hanks/Cadwalader) to approve the revision of the Emergency FMLA and Emergency Paid Sick Leave Policy Due to COVID-19. On discussion Mrs. Buhr stated that the Emergency FMLA and Emergency Paid Sick Leave Act that was part of the Families First Coronavirus Response Act mandated that the library provide certain leave due to COVID 19. The mandatory portion of that act expired on December 31, 2020. Mrs. Buhr stated that there was a lot of questions as to whether the mandate would extend past January 1, 2021. She stated that to date she is not aware of any changes other than extending the tax credits for those organizations that benefit from them and that the leave was made voluntary. Mrs. Buhr stated that as she noted in the December board packet, if the leave was not extended or made retroactive, she revised the library's policy to propose the leave be extended thru the end of June 2021. Mrs. Buhr stated that staff time off would not reset to zero. Mr. Sherwood asked if the board would revisit the policy closer to June 30. Mrs. Buhr said yes, she thought the end of the fiscal year would be a good time to look at the policy again. On roll call all present voting yes.

M/S/P (Humphrey/Cole) to adjourn at 6:20 p.m. On roll call all present voting yes.

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Secretary

Approved as \_\_\_\_\_  
February 22, 2021

Recorded by: Tamara A. Geier