

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 26, 2021

Members of the Fondulac District Library Board of Trustees met on Monday, April 26, 2021, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, and online through Zoom for their regular meeting. In compliance of current Executive Orders from the Governor of the State of Illinois, public access to the meeting was provided remotely online or by phone. Additionally, public comments could have been submitted before the meeting to genna@fondulaclibrary.org for recitation into public record during public participation.

President Sherwood called the meeting to order at 6:01 p.m.

On roll call the following members were present via Zoom: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Hanks, and Mr. Sherwood. Also present were Mrs. Buhr, Director, Mrs. Geier and Ms. Somogyi, Business Managers. Mrs. Humphrey and Mr. Lasswell were absent.

There was no public participation in this meeting.

M/S/P (Hanks/Cadwalader) to approve the consent agenda, which includes the minutes of the March 29, 2021, regular and executive session meetings and the approval of bills. Ms. Somogyi informed the Board that it was discovered after the report was sent that the check to The Standard was overpaid. When cutting checks for bills a check was initially cut for the entire bill amount not realizing that checks were already cut at each payroll and the only check that needed to be cut was to make up the difference for the retiree still participating. The check for \$854.60 was voided and a check for \$28.22 was cut. The working budget has been adjusted to reflect the correction. Additionally, the Blue Cross/Blue Shield bill arrived in the mail on the day of the board meeting and a check was cut to include with this month's bills for the difference between what was cut at payroll versus what is on the bill. The difference is \$1330.15 which accounts for adding an employee to the health insurance and still being charged for a recent retiree. A credit will be issued for the retiree. On roll call all present voting yes.

Treasurer's report:

GENERAL FUND CHECKING:

3/29/2021	Balance	721,172.63
3/31/2021	Interest 185736	47.77
4/1/2021	Checks issued - Payroll	(39,122.99)
4/1/2021	BlueCross/Blue Shield	(5,016.13)
4/1/2021	Dearborn Life Insurance	(78.00)
4/1/2021	NCPERS - IL IMRF	(32.00)
4/1/2021	Standard Insurance Company	(427.30)
4/2/2021	Nayax Reimbursement	12.81
4/2/2021	Aflac payment	(202.28)
4/6/2021	IDES Payment	(2,578.25)
4/6/2021	Ameren Illinois payment	(7,302.63)
4/8/2021	Deposit - City of E.P. Reim.	2,826.48
4/15/2021	Checks issued - Payroll	(40,740.34)

4/15/2021	BlueCross/Blue Shield	(4,823.84)
4/15/2021	Dearborn Life Insurance	(72.00)
4/15/2021	NCPERS - IL IMRF	(32.00)
4/15/2021	Standard Insurance Company	(399.08)
4/13/2021	Nayax Reimbursement	19.56
4/13/2021	Visa payment - Tammy	(832.37)
4/13/2021	Visa payment - Genna	(2,239.17)
4/20/2021	PDC	(140.21)
4/20/2021	Amazon.com payment	(752.45)
4/23/2021	Deposit - Fines, fees	1,583.01
4/23/2021	Deposit - City of E.P. Reim.	2,680.64
4/26/2021	Checks issued - Bills	(36,144.15)
4/26/2021	Balance	587,407.71

WORKING CASH FUND

03/29/21	Balance	217,605.12
03/31/21	Interest 185701	<u>9.84</u>
04/26/21	Balance	217,614.96

RESERVE FUND

03/29/21	Balance	1,940,657.94
03/31/21	Interest 185728	<u>87.74</u>
04/26/21	Balance	1,940,745.68

The week of April 5th a bond levy error was discovered while talking to the County Clerk’s office. A second bond that belonged to the park district was incorrectly assigned to the library for tax years 2017-2019. For the first 2 years the difference was about \$30,000 per year and last year it was up to \$150,000. Mrs. Buhr called the office regarding the difference last year but was told that was how the bond was structured. This year Mrs. Buhr called the County Clerk to get a list of future levy amounts for forecasting and the assignment error was discovered. In discussions with both the County Clerk and a tax consultant, the determined best course of action is to reduce the bond levy on this coming year’s tax bill by the amount that has been received over the past 3 years in order to mitigate the error. For tax year 2021, payable in 2022 the regular schedule will resume. Mrs. Hanks asked if we owe the park district anything. Mrs. Buhr asked the County Clerk’s office who said no. Mrs. Cole thinks we should run this by our auditor to make sure they agree with how this is being handled. Mrs. Buhr will give the auditor a call to see if they have any concerns and will report back to the board.

In the Director’s Report Mrs. Buhr called out that after 39 years of service to Fondulac District Library, this is Tammy Geier’s last board meeting. Mrs. Geier has worked closely with the board throughout her time with the library and her assistance and insight have been invaluable.

No additional communications or correspondence on the library statistics.

M/S/P (Cole/Hanks) to approve CliftonLarsonAllen as Auditor. The engagement letter was received from CliftonLarsonAllen for auditing services in the fall. If the board approves, this letter will be signed off on. Mrs. Buhr stated that we have used CliftonLarsonAllen for several years as they are one of the few who will do government auditing and they have been very thorough. Mrs. Cole said that the

engagement letter looks pretty standard. Mr. Sherwood inquired about the cost of auditing. Mrs. Buhr said there was not a significant change in the cost. On roll call all present voting yes.

M/S/P (Hanks/Grose) to approve new Library Hours. Mrs. Buhr put a proposal in the board packet that the library return to a new regular schedule effective June 1st where on weeknights the library closes at 8pm instead of 9pm. This is something that was already being researched prior to the pandemic based on that very few people are entering and exiting the library after 8pm. A comparison with the library hours of several other libraries in the area was also provided. Even closing at 8pm instead of 9pm, Fondulac District Library is still a leader in library hours. Mr. Sherwood thinks the proposed schedule is a good schedule. Mrs. Hanks noted that we are still offering more hours than most libraries in the area. Mrs. Cole stated that this is a solid schedule with a lot of hours to serve patrons. On roll call all present voting yes.

M/S/P (Cadwalader/Hanks) to adjourn the meeting at 6:27 p.m. On roll call all present voting yes.

Secretary

Approved as _____
May 24, 2021

Recorded by: Rebecca L. Somogyi