

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE ANNUAL/REORGANIZATION MEETING  
May 24, 2021

Members of the Fondulac District Library Board of Trustees met on Monday, May 24, 2021, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, and online through Zoom for their regular meeting. In compliance of current Executive Orders from the Governor of the State of Illinois, public access to the meeting was provided remotely online or by phone. Additionally, public comments could have been submitted before the meeting to [genna@fondulaclibrary.org](mailto:genna@fondulaclibrary.org) for recitation into public record during public participation.

President Sherwood called the meeting to order at 6:01 p.m.

On roll call, the following members were present: Mr. Cadwalader, Mrs. Cole, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mr. Lasswell, and Mr. Sherwood. Also present were Mrs. Buhr, Director and Ms. Somogyi, Business Manager.

There was no public participation in this meeting.

M/S/P (Hanks/Cadwalader) to approve the consent agenda which includes the April 26 board meeting minutes and May 20 special board meeting minutes and approval of bills. On roll call all present voting yea.

M/S/P (Cole/Hanks) to adjourn sine die at 6:05 p.m. On roll call all present voting yea.

Mr. Sherwood appointed Mr. Grose President Pro-Tem.

M/S/P (Sherwood/Cadwalader) to seat the newly elected board members.

Ms. Somogyi administered the oath to Mr. Sherwood and Mrs. Hanks, who were elected to their positions.

Mr. Grose opened the floor to nominations for board officers.

Mr. Cadwalader nominated Mr. Grose for the office of President. Mr. Sherwood seconded the nomination.

Mr. Sherwood nominated Mr. Cadwalader for the office of Vice President. Mrs. Cole seconded the nomination.

Mr. Lasswell nominated Mr. Sherwood for the office of Secretary. Mrs. Humphrey seconded the nomination.

Mrs. Cole nominated Mr. Lasswell for the office of Treasurer. Mrs. Humphrey seconded the nomination. Mr. Lasswell declined the nomination.

Mr. Cadwalader nominated Mrs. Hanks for the office of Treasurer. Mrs. Cole seconded the nomination.

M/S/P (Hanks/Humphrey) to approve the newly elected slate of officers. On previous nominations, all present voted yea.

M/S/P (Sherwood/Hanks) to return to regular session at 6:13 p.m. On roll call, all present voted yea.

Treasurer's Report:

GENERAL FUND CHECKING

4/26/21	Balance	598,514.57
4/29/21	Checks Issued - Payroll	(42,993.50)
4/29/21	Standard Insurance Company	(2.82)
4/29/21	NCPERS - IL IMRF	(24.00)
4/29/21	Interest 185736	38.61
4/29/21	Aflac Payment	(270.06)
4/30/21	Nayax Reimbursement	15.56
5/3/21	ALA Grant	3,000.00
5/3/21	Deposit - City of E.P. Reim.	8,950.56
5/7/21	Deposit - Replacement Tax	44,412.55
5/7/21	Nayax Reimbursement	25.87
5/10/21	Checks Issued - Payroll	-35,994.62
5/10/21	Blue Cross/Blue Shield	-4,823.84
5/10/21	Dearborn Life Insurance	-66.00
5/10/21	NCPERS - IL IMRF	-8.00
5/10/21	Standard Insurance Company	-396.26
5/10/21	Visa payment - Tammy	-62.99
5/10/21	Visa payment - Genna	-10,097.63
5/10/21	Visa payment - Rebecca	-1,189.10
5/10/21	Amazon.com payment	-2,529.93
5/13/21	Ameren.com	-9,054.64
5/18/21	PDC	-139.02
5/20/21	Deposit - fines, fees	4,700.32
5/20/21	Checks issued - bills	-31,836.77
5/21/21	Balance	<b>520,168.86</b>

WORKING CASH FUND

4/26/21	Balance	217,614.96
4/29/21	Interest	8.94
5/21/21	Balance	<b>217,623.90</b>

RESERVE FUND

4/26/21	Balance	1,940,745.68
4/29/21	Interest	79.77
5/21/21	Balance	<b>1,940,825.45</b>

Mrs. Buhr told the board to watch for the big Summer Reading banner being put out on the greenspace. Summer Reading starts June 1. Also on June 1, the library is returning back to full hours. Starting tomorrow, staff will start to move furniture back in place, though all soft seating will remain in storage for now. At this time, the masking requirement remains. Tazewell County is only 38% vaccinated, and Summer Reading will bring more children to the building. It is not practical to determine every patron's vaccination status so she is recommending that the policy remain for now. Mrs. Buhr anticipates that over the next couple of weeks that this will be continually re-evaluated as Illinois enters different phases of reopening.

Correspondence included a newspaper article, a thank you note, and a copy of the library statistics. Circulation continues to be down; Summer Reading and the return to full hours will hopefully bring some gains.

Mrs. Buhr provided the first draft of FY2022 working budget along with her explanation of how she came to the budget. Mrs. Buhr returned to being a little less conservative in what income might be based on previous history, last year notwithstanding. Corporate Replacement tax remains an item that is very difficult to estimate as it is constantly fluctuating. Interest has been kept low. The library is making progress on the compensation plan. The technology plan does not show a lot of expenses for FY22, because the life of the children's computers has been extended for a year due to low usage over the past fiscal year. All public computers will be up for replacement the following year. Some of those expenses will be added on at the end of the current fiscal year in order to help keep the expenses balanced from year to year. The health insurance budget line was kept flat as rates have been steady. There is always some extra room on that budget line for eligible employees, as the library must budget for eligible employees who don't currently take the insurance (since at any moment they could opt to take it due to a qualifying event).

M/S/P (Hanks/Lasswell) to approve the library's participation in the non-resident fee program. On discussion, Mrs. Buhr explained that we don't have the opportunity to sell many non-resident cards but that this is important to pass because it allows our cardholders to have reciprocal borrowing privileges at other area libraries. On roll call all present voting yea.

M/S/P (Hanks/Lasswell) to go into Executive Session at 6:25 p.m.in compliance with 5 ILCS 120/2 c (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call, all present voting yea.

M/S/P (Sherwood/Cadwalader) to exit executive session and return to regular session at 6:45 p.m. On roll call, all present voted yea.

M/S/P (Lasswell/Cadwalader) to accept the director's evaluation and salary increase as discussed in executive session. On roll call all present voted yea.

M/S/P (Hanks/Cadwalader) to adjourn the meeting at 6:48 p.m. On roll call all present voting yea.

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Secretary

Approved as \_\_\_\_\_  
June 28, 2021

Recorded by: Rebecca L. Somogyi